

Kelvedon Parish Council

102 HIGH STREET, KELVEDON, ESSEX, CO5 9AA
(Opening hours: Mondays 9.30 am – 12.30 pm and see Council Notice board)

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CLERK
Mrs J I Hinds

3 January 2007

Dear Sir/Madam,

Notice is hereby given that the next Ordinary Meeting of Kelvedon Parish Council will be held at the Council Chamber on Tuesday 9 January 2007 at 7.45 pm.

The Public and Press are welcome to attend.

Yours faithfully,

J I Hinds (Clerk)

AGENDA:

1. Apologies for absence.
2. To approve Minutes of Ordinary Meeting (previously circulated) 5 December 2006.
3. Circulation of Correspondence Files + items from EALC (item 15)
4. Declarations of Interest
5. Public Questions. A brief written outline to be submitted via the Clerk before the Meeting.
6. Police and Community Warden.
7. Statutory Matters and Administration:
 - a. Parish Website and logo competition.
 - b. Annual Parish Assembly. To agree date and suggest speaker.
 - c. Blackwater Cluster Group. Wednesday 31 January, 10.00 am.
8. Kelvedon House:
 - a. Car Park Steering Group including report of discussion re future management.
 - b. Car Park – Financial arrangements.
9. Major Projects:
 - a. A120 'Preferred Route' to be published shortly
 - b. Rivenhall Airfield.
10. Financial Matters:
 - a. Precept 07/08. To agree and sign.
 - b. To fix date of January meeting.
 - c. Land at The Chase – wayleave.
11. Recreational Matters:
 - a. To receive Minutes of meeting 13 December.
 - b. Matters arising: i) various works at playing field; ii) Meeting with Kelvedon Festival Committee; iii) CCTV.
 - c. Youth Forum. To note minutes of meeting 18 December.
 - i) Matters arising including Youth Shelter.

- d. Request to site mobile communications mast on playing field.
12. Environmental Matters:
- a. To note date of next meeting Tuesday, 20 February.
 - b. ECC Minerals & Waste Development Framework
 - c. Stop Stansted Campaign – Conference 4 February
 - d. Brockwell Meadows – i) letter from resident, ii) grant application, iii) Brockwell Group Meadows Day.
13. Reports:
- a. Tripartite Group incl. ad hoc funding committee
 - b. Kelvedon Community Association
 - c. Kelvedon in Bloom
 - d. Kelvedon Institute
 - e. Packhorse Bridge
14. Highways and Road Safety Matters
- a. ECC Disabled Parking Place Order – 70 Glebe Road
15. EALC and RCCE:
- a. Local Council Review Magazine
16. Community Safety and Health:
- a. Police Matters:
 - i) Witham Multi-tasking meeting – January meeting
 - ii) Any matters arising from Police/Community Warden report.
 - b. Health Matters:
 - i) Surgery telephone number
 - c. Housing Inspection – Wednesday 10 January, 2.30 pm.
 - d. Emergency Planning. Meeting 31 January.
17. Christmas Lights.
18. Kelvedon St Mary's School – seats/benches
19. Planning Matters:
- a. Planning Sub-committee:
 - i) Report – comments submitted
 - ii) Dates for future meetings
 - b. Correspondence
 - c. Planning Applications received
20. Correspondence
21. Payments
22. Future Meetings:
- a. Next Ordinary Meeting – 6 February 2007
 - b. Any Other Meetings
 - i) Finance – to be arranged January
 - ii) Environment – 20 February
 - iii) Recreation – to be arranged March
 - iv) Emergency Planning – Wednesday, 31 January