

Kelvedon Parish Council

102 HIGH STREET, KELVEDON, ESSEX, CO5 9AA
(Opening hours: Mondays 9.30 am – 12.30 pm and see Council Notice board)

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CLERK
Mrs J I Hinds

26 November 2007

Dear Sir/Madam,

Notice is hereby given that the next Ordinary Meeting of Kelvedon Parish Council will be held at the Council Chamber on Tuesday 4 December 2007 at 7.45 pm.

The Public and Press are welcome to attend.

Yours faithfully,

J I Hinds (Clerk)

AGENDA:

1. Apologies for absence.
2. Declarations of Interest
3. To approve Minutes of Ordinary Meeting 6 November 2007.
4. Circulation of Correspondence Files + items from EALC
5. Public Questions. A brief written outline to be submitted via the Clerk before the Meeting.
6. Administration & Statutory Matters
 - a. 102 High Street: i) Land adjacent to Council Office;
 - b. Marler Almshouses – replacement nominated Trustee.
7. Kelvedon House
 - a. Car park – i) report & recommendations from Steering Group; ii) any other matters.
 - b. Wall – update
 - c. KCA correspondence re lease and Open Day
8. Financial Matters:
 - a. Report from Finance meeting – 26 November
 - b. To approve draft Precept 2008/09
 - c. Any other financial matters
9. Recreational Matters:
 - a. Installation of play equipment
 - b. Youth Forum – report of meeting 28 November
 - c. Any other recreational matters
10. Environmental Matters:
 - a. To note date of next meeting
 - b. Any other Environment matters

11.
 - a. Tripartite Group
 - b. Kelvedon Community Association
 - c. Kelvedon in Bloom
 - d. Kelvedon Institute
12. Highways and Road Safety Matters
 - a. Residents' Parking – Cllr Foster
 - b. Trews Gardens – request re waiting restrictions
 - c. Feering Parish Council i) meeting with Colchester Borough Council – 30 November;
ii) A12 matters
 - d. Brockwell Lane – Dr Kent
 - e. VAS at London Road
13. EALC and RCCE:
 - a. Correspondence – see separate file on table
14. Community Safety and Health:
 - a. Police Matters:
 - i) Witham Multi-tasking meeting – i) Reports of November meeting; ii) to arrange attendance at December meeting
 - ii) NAPS – to note date of next meeting
 - iii) Community Warden – report
 - b. Health Matters – 0844 telephone numbers – Cllr Dossett
 - c. Housing Inspection report
15. Meetings:
 - a. Christmas Lights – Cllr Raison to report
 - b. Emergency Planning
16. Planning Matters:
 - a. Planning Sub-committee – to report comments submitted
 - b. Planning Applications received
17. Correspondence
18. Payments
19. Future Meetings:
 - a. Ordinary Meeting – Tuesday 8 January 2008
 - b. Any Other Meetings – to note dates