

Kelvedon Parish Council

102 HIGH STREET, KELVEDON, ESSEX, CO5 9AA
(Opening hours: Mondays 9.30 am – 12.30 pm and see Council Notice board)

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CLERK
Mrs J I Hinds

23 June 2008

Dear Sir/Madam,

Notice is hereby given that the next Ordinary Meeting of Kelvedon Parish Council will be held at the Council Chamber on Tuesday 1 July 2008 at 7.45 pm.

The Public and Press are welcome to attend.

Yours faithfully,

J I Hinds (Clerk)

AGENDA:

1. Apologies for absence. Cllrs Mrs Anderson, Dixon
2. Declarations of Interest
3. To approve Minutes of Ordinary Meeting 3 June 2008.
4. Circulation of Correspondence Files + items from EALC
5. Public Questions. A brief written outline to be submitted via the Clerk before the Meeting.
6. Kelvedon House:
 - a. Progress report.
 - b. Public Bodies (Admission to Meetings Act) 1960. Matters which may be taken in private Session: Wall.
7. New Clerk – To arrange date for meeting with Personnel Committee
8. Financial Matters:
 - a. To arrange date of next meeting
 - b. New Accounts Package – recommendation
9. Recreational Matters:
 - a. To note date of next meeting – Monday, 7 July
 - b. Youth Forum: Report of meeting 30 June
 - c. Permission for allotment sheds
 - d. ECC Youth Bus – summer roadshow availability - £80 per visit
 - e. Any other recreational matters.
10. Environmental Matters:
 - a. Rivenhall Waste Disposal Public Exhibition – to note that Exhibition has taken place but no planning application yet submitted.
 - b. Environment Agency – progress on work at Swan Street
 - c. Environmental Audit
 - d. Any other Environment matters
11. Reports:
 - a. Tripartite Group

- b. Kelvedon Community Association
- c. Kelvedon in Bloom
- d. Brockwell Group
- 12. Highways and Road Safety Matters
 - a. Traffic closure orders re Kelvedon Free Festival
- 13. EALC and RCCE:
 - a. Correspondence – in file
 - b. RCCE AGM – 9 July
- 14. Community Safety and Health:
 - a. Police Matters:
 - i) Witham Multi-tasking meeting – *i)* Report of June meeting; *ii)* to arrange attendance at July meeting
 - ii) Any Other Police Matters
 - b. Health Matters: Public Meeting Mid Essex PCT at Wickham Bishops Public Hall on Wednesday 23 July to discuss Round-the-Clock health services for Mid Essex
- 15. Meetings:
 - a. Witham Local Committee – next meeting 15 July
- 16. Planning Matters:
 - a. Planning Sub-committee – to report comments submitted
 - b. Planning Applications received
 - c. Correspondence
- 17. Correspondence
- 18. Payments
- 19. Future Meetings:
 - a. Ordinary Meeting – Tuesday 2 September 2008
 - b. Any Other Meetings:

Recreation	Monday 7 July
Finance	tba – July
Environment	tba - August