

Kelvedon Parish Council

The Old Fire Station, 102 High Street, Kelvedon, Essex CO5 9AA

1 October 2008

Dear Councillor

Members of the Council are summoned to attend the meeting of the Council at 7.45 pm on Tuesday 7 October 2008 in the Council Chamber, to transact the business shown in the agenda.

The public and press are welcome to be present.



Louise R Fuller
Clerk

A G E N D A

- 1 Apologies for Absence**
To receive any apologies for absence.
- 2 Confirmation of Minutes**
To confirm the minutes of the meeting held on 2 September 2008.
Minutes to be initialled on every page. This is a statutory requirement and applies to all committees and sub-committees as well as the Council.
- 3 Declarations of Interest**
Councillors to declare any personal and/or prejudicial interest in any items on the agenda.
- 4 Public Questions**
To receive any questions from members of the public; a brief written outline to have been submitted to the Clerk before the meeting.
 - 4.1** Mrs C Huggett wishes to address the meeting about proposed adult play equipment at Thorne Road site.
- 5 Matters for Report**
To report any further significant information on matters which have been previously discussed, in addition to those which may already be included on the agenda.
- 6 Reports from Committees**
To receive reports from committees; minutes have already been circulated.
 - 6.1 Planning**
 - 6.1.1** Report of meeting of 15 September 2008.
 - 6.1.2 Rivenhall Waste Disposal Planning Application**
 - 6.1.2.1:** The committee has considered this application and will be making a recommendation to the council. The council is asked to agree its comments to the planning authority.
 - 6.1.2.2:** As previously notified, district councillor J Abbott has asked if the parish council intends to hold a public meeting about the application.

6.1.2.3 Rivenhall Parish Council has invited Kelvedon and a number of other parish councils to join it in a joint working arrangement to oppose the planning application, and to call for a Public Enquiry. The council is asked if it wishes to take this step.

There is some question about the legal power of councils to get involved in campaigning groups such as this; if any expenditure was required it would probably have to be under S137 of the LGA 1972.

6.2 Recreation

The meeting scheduled for 11 September 2008 was cancelled. Members are asked to arrange a new date.

6.3 Finance

Next meeting scheduled for 14 October 2008.

6.4 Environment

Next meeting scheduled for 30 October 2008.

Footpath sub-committee to be held on 23 October 2008.

The council is asked to consider a request for a shed on an allotment.

7 Police Report

To receive a report from PC John Hallworth

8 To receive reports from representatives on outside organisations

8.1 Tripartite Group

8.2 Kelvedon Community Association

8.3 Kelvedon in Bloom

8.4 Brockwell Group

8.5 RCCE

8.6 Witham Local Area Committee

8.7 Any other outside bodies

9 Correspondence and items from EALC

For information: various items of correspondence and the mailing from EALC will be available for circulation.

10 Highways and Road Safety matters

To receive any reports on highways and road safety matters.

11 Community Safety and Health

11.1 Report from the Community Warden

11.2 Any other reports on community safety and health

12 Councillor Resignation

To note resignation of Cllr Raison. The casual vacancy has been advertised in accordance with statutory requirements. If no request for a by-election has been received by Braintree District Council by 15 October 2008, the Parish Council will be free to co-opt a new councillor. The council is asked to agree a procedure for co-option should this be the case.

13 New Car Park

Cllr Hackworth will give a progress report.

The Conservative Club has responded that it is unable to collect the cash from the machine.

14 Toilet Block, Recreation Ground

Confirmation received from Essex County Council that the time scale could be flexible. If no funding is available in the current year, ECC would be prepared to fund the project to 100%, provided that the parish council agreed to precept for 20% match funding over the next one to two years. The council is asked how it wishes to proceed.

15 Future events

A list will be available at the meeting; councillors may be asked to agree attendances or other action.

16 Accounts for payment

16.1 To note the payments already made.

16.2 To agree the accounts for payment.

A list will be available at the meeting.