

Kelvedon Parish Council

The Old Fire Station, 102 High Street, Kelvedon, Essex CO5 9AA

29 January 2009

Dear Councillor

Members of the Council are summoned to attend the meeting of the Council at 7.45 pm on Tuesday 3 February 2009 in the Council Chamber, to transact the business shown in the agenda.

The public and press are welcome to be present.



Louise R Fuller
Clerk

A G E N D A

- 1 Apologies for Absence**
To receive any apologies for absence.
- 2 Confirmation of Minutes**
To confirm the minutes of the meeting held on 6 January 2009.
- 3 Declarations of Interest**
Councillors to declare any personal and/or prejudicial interest in any items on the agenda.
- 4 Public Questions**
To receive any questions from members of the public; a brief written outline to have been submitted to the Clerk before the meeting.
- 5 Matters for Report**
To report any further significant information on matters which have been previously discussed, in addition to those which may already be included on the agenda.
- 6 Reports from Committees**
To receive reports from committees.
 - 6.1 Planning**
Report of meeting held on 12 January 2009; minutes have been circulated.
 - 6.2 Recreation**
 - 6.2.1** Report of meeting held on 20 January 2009; minutes have been circulated.
 - 6.2.2 "Pitch to Win" competition**
A request from Kelvedon Social Football Club to enter a competition for the football pitch on the council's Recreation Ground, where the prize would comprise a pitch makeover worth £4,000, a ride-on lawnmower and £1,000 towards team expenses was received too late for the agenda of the Recreation Committee, although informally the committee agreed it was a good idea. The council is asked to

confirm that the Club may be given permission to enter the competition.

6.3 Finance

The date of the next meeting has been changed from the scheduled date of 17 March and will now take place at 6.00 p.m. on Monday 16 March 2009.

6.4 Environment

Next meeting scheduled for 7.00 p.m. on Monday 16 February 2009.

The date of the next meeting of the Footpaths Sub-Committee (scheduled for 10 March 2009) is under review.

7 Police Report

To receive a report from PC John Hallworth's representative.

8 To receive reports from representatives on outside organisations

8.1 Tripartite Group

8.2 Kelvedon Community Association

8.3 Kelvedon in Bloom

8.4 Brockwell Group

8.5 RCCE

8.6 Witham Local Area Committee

8.7 Any other outside bodies

8.8 Kelvedon Institute – further to the nomination at the January meeting of Cllr Ezra as the council's representative, it transpires this is not permitted under the Institute's Constitution as Cllr Ezra carries out some work for the Institute.

The Council is asked to nominate an alternative representative.

9 Correspondence and items from EALC

For information: various items of correspondence and the mailing from EALC will be available for circulation.

10 Highways and Road Safety matters

To receive any reports on highways and road safety matters.

11 Community Safety and Health

11.1 Report from the Community Warden

11.2 Any other reports on community safety and health

12 New Car Park

Cllr Hackworth will report on any outstanding matters.

13 Annual Parish Assembly

As agreed at the last meeting, the council is invited to consider arrangements for the Annual Parish Assembly, including the option of inviting a guest speaker.

14 Future events

A list will be available at the meeting; councillors may be asked to agree attendances or other action.

15 Accounts for payment

15.1 To note the payments already made.

15.2 To agree the accounts for payment.

A list will be available at the meeting.

16 Exclusion of Press and Public

The council is asked to resolve to exclude the press and public from the remainder of the meeting under the Public Bodies (Admission to Meetings) Act 1960 as the following items contain confidential information related to candidates for co-option and to the council's property affairs.

17 Councillor co-option

See attached confidential report on blue paper.

18 The Chase to the Recreation Ground

See attached confidential report on blue paper.