

**KELVEDON PARISH COUNCIL**

**MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY 3 FEBRUARY 2009 AT 7.45 PM  
IN THE COUNCIL CHAMBER**

**PRESENT:** Cllr C Martin in the Chair  
Cllrs Mrs J Anderson Mrs J Coates Q Colborn G Dossett N Ezra  
J Hackworth Mrs L Hill H Siggers  
Clerk Ms L R Fuller

Also present: Sgt K Midwinter, PCSO G Heseltine

**183/2008-09 APOLOGIES FOR ABSENCE**

T Dixon

**184/2008-09 MINUTES OF ORDINARY MEETING OF THE COUNCIL HELD ON  
6 JANUARY 2009**

The minutes of the meeting on 6 January 2009 were agreed and signed as a correct record of the meeting.

**185/2008-09 DECLARATIONS OF INTEREST**

The Chairman reminded Members that declarations must be made at the beginning of the meeting or as soon as an interest in an item became apparent.

Cllr Dossett declared a personal interest in agenda item 18, the Chase to the Recreation Ground, as he was a resident of the Chase.

**186/2008-09 PUBLIC QUESTIONS**

None

**187/2008-09 MATTERS FOR REPORT**

None

**188/2008-09 REPORTS FROM COMMITTEES**

**188.1 Planning**

The reports of the meetings held on 12 & 26 January 2009 were noted, minutes having been circulated.

**188.2 Recreation**

**188.2.1** The report of the meeting held on 20 January 2009 was noted, minutes having been circulated.

**188.2.2 "Pitch to Win" competition**

It was agreed that Kelvedon Social Football Club could have permission to enter this competition in respect of the football pitch on the council's Recreation Ground.

**188.3 Finance**

Noted that the next meeting would now take place at 6 p.m. on Monday 16 March 2009.

The clerk reported that following a considerable amount of work the outstanding amount of over £27,000 VAT due to the council had finally been repaid.

**188.4 Environment**

Noted that the next meeting would take place at 7 p.m. on Monday 16 February 2009. The revised date for the Footpaths Sub-Committee was confirmed as 7 p.m. on Thursday 12 March 2009.

It was agreed that a new allotment tenant could erect a small shed on his plot.

**189/2008-09 POLICE REPORT**

Sgt Ken Midwinter presented his report on incidents during the month of January, after which he and PCSO Graham Heseltine left the meeting.

**190/2008-09 REPORTS FROM REPRESENTATIVES ON OUTSIDE ORGANISATIONS**

- 190.1 Tripartite Group**  
No report
- 190.2 Kelvedon Community Association**  
Several councillors had attended, in their private capacities, the open meeting which was held on 29 January 2009, and reported that the meeting was well attended and a wide variety of views was expressed.
- 190.3 Kelvedon in Bloom**  
Cllr Mrs Hill reported that three sacks of whips (small tree plants) for the car park were expected.
- 190.4 Brockwell Group**  
Cllr Ezra reported that BCTV would be coming to carry out work on the willow dome.
- 190.5 RCCE**  
No report
- 190.6 Witham Area Local Committee**  
Cllr Ezra reported a discussion of low cost housing.
- 190.7 Witham Multi Tasking Group**  
No report
- 190.8 Kelvedon Institute**  
It was noted that Cllr Ezra was not permitted to be a trustee of the Institute under its Constitution as he carried out some work for the organisation. It was agreed to revisit appointment of a council representative on the Institute Committee at the next meeting.

**191/2008-09 CORRESPONDENCE & ITEMS FROM EALC**

The correspondence and items from EALC were noted.

**192/2008-09 HIGHWAYS & ROAD SAFETY MATTERS**

It was reported that the planters at New Road had been replaced in position following road works.

**193/2008-09 COMMUNITY SAFETY & HEALTH**

- 193.1 Community Warden Report**  
None received.
- 193.2 Any Other Reports**  
None received.

**194/2008-09 NEW CAR PARK**

Cllr Hackworth reported that the CCTV was working but not yet fully wired up for transmission. The council would need a policy for access to the CCTV pictures.

**195/2008-09 ANNUAL PARISH ASSEMBLY**

It was agreed that no speaker would be invited to the Annual Parish Assembly in 2009.

**196/2008-09 FUTURE EVENTS**

A list was available at the meeting.

**197/2008-09 PAYMENTS**

It was proposed by Cllr Colborn, seconded by Cllr Anderson, and agreed that the accounts for payment be passed as follows.

**197.1 To note payments already made**

July staff payments not reported in September	£ 2788.56
Monthly direct debits since April 2008 to Entanet Intl Ltd for office broadband	17.01 p.m. + VAT

**197.2 To agree the following accounts for payment**

<b>Cheque no.</b>	<b>Payee</b>	<b>Purpose</b>	<b>£</b>
104937	Anglian Water	Pub Cons & OFS	175.37
104938	T Dixon	Expenses	4.00
104939	Metric Group	Car park tickets	58.19
104940	J L Knight Roadworks Ltd	Car park street lighting works	522.88
104941	London Road Garage	Puncture repair	12.01
104942	Braintree District Council	Rent for Glebe Road play area	25.00
104943	K Lees	Xmas lights power	73.14
104944	Kelvedon Institute	Xmas lights power	37.23
104945	R Scott	Xmas lights power	77.89
104946	C Blackwell	Xmas lights power	77.89
104947	Ridgeons Ltd	PAMW supplies	20.16
104948	N Ezra	OFS Caretaking	39.40
104949	Euroloo	Brockwell Meadows Festival	470.02
104950	Cash	Reimburse petty cash imprest	52.16
104951	HM Revenue & Customs	Tax & NI January	661.99
DD	Entanet	Office broadband	19.56
104952-57	Staff	Salaries & wages	2,162.48
		<b>Total</b>	<b>4,489.37</b>

**198/2008-09 EXCLUSION OF PRESS AND PUBLIC**

The council resolved to exclude the press and public from the remainder of the meeting under the Public Bodies (Admission to Meetings) Act 1960 as the following items contained confidential information related to candidates for co-option and to the council's property affairs.

**199/2008-09 COUNCILLOR CO-OPTION**

The helpful report of the group of councillors who met the candidates for co-option was considered. One candidate was unable to meet the group, but the group saw four other candidates. It was resolved to accept the group's recommendation that Mr M Pilbeam be co-opted as a councillor.

**200/2008-09 The Chase to the Recreation Ground**

The Council noted the report on the legal situation related to the Chase and agreed that it was a serious matter and needed to be resolved urgently.

**Signed:**

**Date:**