

**KELVEDON PARISH COUNCIL**

**MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY 3 MARCH 2009 AT 7.45 PM IN  
THE COUNCIL CHAMBER**

**PRESENT:** Cllr C Martin in the Chair  
Cllrs Mrs J Anderson Mrs J Coates Q Colborn T Dixon G Dossett  
N Ezra J Hackworth Mrs L Hill M Pilbeam H Siggers  
Clerk Ms L R Fuller

Also present: PCSOs G Heseltine, Ms M Eaton  
One member of the public

The Chairman welcomed recently co-opted councillor Mike Pilbeam to the Council.

**201/2008-09 APOLOGIES FOR ABSENCE**

None.

**202/2008-09 MINUTES OF ORDINARY MEETING OF THE COUNCIL HELD ON  
3 FEBRUARY 2009**

The minutes of the meeting on 3 February 2009 were agreed and signed as a correct record of the meeting.

**203/2008-09 DECLARATIONS OF INTEREST**

The Chairman reminded Members that declarations must be made at the beginning of the meeting or as soon as an interest in an item became apparent.

Cllr Colborn declared a personal interest in agenda item 13, Flooding, as his property had been affected by the recent flooding.

**204/2008-09 PUBLIC QUESTIONS**

None.

**205/2008-09 MATTERS FOR REPORT**

The Council confirmed that it did not support the proposals for parking restrictions in New Road, as they would prevent parking for a significant length on either side of the car park entrance. This would have an adverse effect on local businesses and organisations such as the dentist and the church.

**206/2008-09 REPORTS FROM COMMITTEES**

**206.1 Planning**

The reports of the meetings held on 9 & 23 February 2009 were noted, minutes having been circulated.

**206.2 Recreation**

Date of next meeting noted as 7.15 p.m. on Tuesday 28 April 2009.

**206.3 Finance**

Date of next meeting noted as 6 p.m. on Monday 16 March 2009.

**206.4 Environment**

The report of the meeting held on 16 February 2009 was noted, minutes having been circulated.

Date of next meeting of Footpaths Sub-Committee noted as 7 p.m. on Thursday 12 March 2009.

**207/2008-09 POLICE REPORT**

PCSO Graham Heseltine, on behalf of PC Hallworth, presented his report on incidents during the month of February and also commented on the weather and its effect on road conditions. The local police had now been trained in the use of speed guns. The PCSOs then left the meeting.

**208/2008-09 REPORTS FROM REPRESENTATIVES ON OUTSIDE ORGANISATIONS**

**208.1 Tripartite Group**

No report.

**208.2 Kelvedon Community Association**

No report.

**208.3 Kelvedon in Bloom**

Cllr Mrs Hill reported on various items which had been ordered and the dates of proposed fund raising events.

**208.4 Brockwell Group**

Cllr Ezra confirmed that BCTV would be coming to carry out work on the willow dome on the weekend of 7/8 March 2009.

**208.5 RCCE**

No report.

**208.6 Witham Area Local Committee**

No report.

**208.7 Police Joint Action Group**

Cllr Dixon would be unable to attend the meeting the following day.

**208.8 Kelvedon Institute**

Cllr Pilbeam was appointed as the council's second representative on the management committee of the Institute.

**209/2008-09 CORRESPONDENCE, & ITEMS FROM EALC**

The correspondence, and items from EALC, were noted.

**210/2008-09 HIGHWAYS & ROAD SAFETY MATTERS**

It was reported that the roving Speed Indicator Device had been moved on. Phase 4 of the bypass roadworks had commenced.

**211/2008-09 COMMUNITY SAFETY & HEALTH**

**211.1 Community Warden Report**

The reports from the Community Warden for October, November and December 2008 were noted.

**211.2 Any Other Reports**

Cllr Ezra, as Tree Warden, reported on inspections of broken branches which he had carried out at the request of Braintree District Council.

**212/2008-09 NEW CAR PARK**

Cllr Hackworth reported that the CCTV was now working and offered to demonstrate it after the meeting. He was awaiting the final "as built" drawing. The ticket machine had not been functioning properly. The clerk reported that Essex County Council Highways Department had carried out a site inspection and would be able to install one directional sign on the car park side of the High Street, which would be visible from both directions of travel.

**213/2008-09 FLOODING**

Various aspects of the recent flooding were discussed. The location of stored sandbags and the service provided by Braintree District Council were issues; also the lack of liaison between BDC and the Environment Agency. It was agreed to write to the Environment Agency to ask what measures were being taken to alleviate the flooding problem in Kelvedon, especially in light of proposals made following the floods in 2001.

It was agreed that the Emergency Sub-Committee should meet again and finalise the local Emergency Plan. The sub-committee would consist of Cllrs Colborn, Dossett, Ezra, Mrs Hill and Siggers, plus T Foster and R Bunting if they wished to attend.

**214/2008-09 VILLAGE OF THE YEAR AND BEST KEPT VILLAGE COMPETITIONS 2009**

It was agreed to enter these competitions, and Cllr Mrs Hill would assist in completing the entry forms.

**215/2008-09 FUTURE EVENTS**

A list was available at the meeting. The clerk would attend the EALC conference.

**216/2008-09 PAYMENTS**

It was proposed by Cllr Colborn, seconded by Cllr Dixon, and agreed that the accounts for payment be passed as follows.

Cheque no.	Payee	Purpose	£
104958	NALC	Conference	73.60
104959	Bay Tree Garden Centre	Christmas trees	49.00
104960	BT	Office phone & car pk broadband	162.92
104961	Namesco Ltd	Domain name	22.99
104962	N Ezra	Caretaking OFS	32.50
104963	CDBF	Allotment rent	925.00
104964	G Bass	Mowing, B. Meadows & Rec Gd	1,999.31
104965	Staples	Stationery	20.52
Vouchers	E Doe & Sons Ltd	Machinery mtce	125.10
104966	HM Revenue & Customs	Tax & NI February	845.12
DD	Entanet	Office broadband (March)	19.56
104967-71	Staff	Salaries & wages	1,624.07
		<b>Total</b>	<b>5,899.69</b>

**217/2008-09 EXCLUSION OF PRESS AND PUBLIC**

The council resolved to exclude the press and public from the remainder of the meeting under the Public Bodies (Admission to Meetings) Act 1960 as the following item contained confidential information related to the council's property affairs.

**218/2008-09 DEED OF GRANT WITH AUTISM ANGLIA**

The report and the solicitor's advice were noted. It was agreed that the right of way across the car park to be granted to Autism Anglia would not be restricted to the period that the car park was in the ownership of the parish council i.e. it would remain in force for subsequent owners of the car park land. It was also confirmed that the right of way was only for the benefit of Autism Anglia while using its property in accordance with its aims and objectives in 1999.

**Signed:**

**Date:**