

Kelvedon Parish Council

The Old Fire Station, 102 High Street, Kelvedon, Essex CO5 9AA

2 April 2009

Dear Councillor

Members of the Council are summoned to attend the meeting of the Council at 7.45 pm on Tuesday 7 April 2009 in the Council Chamber, to transact the business shown in the agenda.

The public and press are welcome to be present.



Louise R Fuller
Clerk

A G E N D A

- 1 Apologies for Absence**
To receive any apologies for absence.
- 2 Confirmation of Minutes**
To confirm the minutes of the meeting held on 3 March 2009.
- 3 Declarations of Interest**
Councillors to declare any personal and/or prejudicial interest in any items on the agenda.
- 4 Public Questions**
To receive any questions from members of the public; a brief written outline to have been submitted to the Clerk before the meeting.
- 5 Matters for Report**
To report any further significant information on matters which have been previously discussed, in addition to those which may already be included on the agenda.
 - 5.1 Annual Parish Assembly**
A reminder that the Annual Parish Assembly is at 7.45 p.m. on Thursday 23 April 2009 at the Institute.
- 6 Reports from Committees**
To receive reports from committees.
 - 6.1 Planning**
Report of meeting held on 23 March 2009; minutes have been circulated.
 - 6.2 Recreation**
Next meeting is at 7.15 p.m. on Tuesday 28 April 2009.
 - 6.3 Finance**
Report of meeting held on 16 March 2009; minutes have been circulated.
 - 6.4 Environment**
 - 6.4.1** Next meeting is at 7 p.m. on Monday 1 June 2009.
Report of meeting of the Footpaths Sub-Committee held on

12 March 2009; minutes have been circulated.

6.4.2 Kelvedon in Bloom

A request has been made which should properly be put to the Environment Committee, but really needs an earlier response so it is on the Council agenda.

Kelvedon in Bloom has requested:

- i) To locate two new flower containers on the green at Doucecroft Open Space, positioned either side of the driveway, from summer 2009.
- ii) For summer 2010 only, to make a carpet bedding display on the green at Doucecroft Open Space to mark the centenary of the guide movement. The display would be removed in autumn 2010.
- iii) To hold outdoor fund raising events on the land to the rear of the Institute – Jungle Sale on the afternoon of 23 May 2009, and local produce market on the morning of 18 July 2009.

7 Police Report

To receive a report from PC John Hallworth.

8 To receive reports from representatives on outside organisations

- 8.1** Tripartite Group
- 8.2** Kelvedon Community Association
- 8.3** Kelvedon in Bloom
- 8.4** Brockwell Group
- 8.5** RCCE
- 8.6** Witham Local Area Committee
- 8.7** Any other outside bodies
- 8.8** Kelvedon Institute; report from Cllr Pilbeam has been circulated.

9 Correspondence and items from EALC

For information: various items of correspondence, and the mailing from EALC, will be available for circulation.

10 Highways and Road Safety matters

To receive any reports on highways and road safety matters.

11 Community Safety and Health

- 11.1** Report from the Community Warden
- 11.2** Any other reports on community safety and health

12 Future events

A list will be available at the meeting; councillors may be asked to agree attendances or other action.

13 Accounts for payment

To agree the accounts for payment; a list will be available at the meeting.

14 Exclusion of Press and Public

The council is asked to resolve to exclude the press and public from the remainder of the meeting under the Public Bodies (Admission to Meetings) Act 1960 as the following items contains confidential information related to the council's staffing and property affairs.

15 Staffing and Services – Recommendation from Finance Committee

See attached confidential report on blue paper.

16 Kelvedon Community Association

Following the request made to the Kelvedon Community Association as a result of the meeting of the Council in December 2009 (min. no. 149.2/2008-09), two letters have been received and circulated to councillors.

17 Land at the Chase

See attached confidential report on blue paper.