

KELVEDON PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY 2 JUNE 2009 AT 7.45 PM IN THE COUNCIL CHAMBER

PRESENT: Cllr G Dossett in the Chair to min. no. 27.4
Cllr C Martin in the Chair from min. no. 27.5
Cllrs Mrs J Coates Q Colborn N Ezra J Hackworth H Siggers
Clerk Ms L R Fuller
Also present: PC John Hallworth

20/2009-10 Election of Chairman

In the absence of the Council Chairman and Vice Chairman, Cllr Dossett was elected chairman of the meeting.

21/2009-10 Apologies for Absence

Cllrs Mrs J Anderson, T Dixon, Mrs L Hill, M Pilbeam; Cllr Martin expected to be late.

22/2009-10 Confirmation of Minutes

The minutes of the annual meeting of the Council held on 5 May 2009 were agreed and signed as a correct record.

23/2009-10 Declarations of Interest

- 23.1 The Chairman reminded Members that declarations must be made at the beginning of the meeting or as soon as an interest in an item became apparent.
- 23.2 The Register of Interests was available at the meeting for members to check their entries.

24/2009-10 Public Questions

None.

25/2009-10 Police Report

The meeting agreed to bring this item forward on the agenda.
PC Hallworth reported on a number of crimes which had taken place, including thefts, vehicle offences, nuisances, and tampering with the Barclays ATM. A priority identified by the Neighbourhood Action Panel was drivers using mobile phones and this would be tackled.

26/2009-10 Matters for Report

- 26.1 **Proposed Parking Restrictions, New Road**
The Council considered further proposals and agreed it would support that put forward by the Co-operative Society but not that suggested by Essex County Council. It wished the parking spaces outside the dentist to be retained.
- 26.2 The clerk reported the dates of her forthcoming annual leave.

27/2009-10 Reports from Committees

- 27.1 **Planning**
The report of the meeting held on 27 April 2009 was noted, minutes having been circulated.
- 27.2 **Recreation**
The report of the meeting held on 28 April 2009 and the subsequent meeting with representatives of Kelvedon Music Festival were noted.
There was no report from the Youth Forum; the next meeting was on 8 June 2009.
- 27.3 **Finance**
The minutes of the meeting held on 1 June 2009 were not yet available.
The Council agreed Section 1 of the Annual Return, and answered "yes" to all the

questions in Section 2 of the return, the Annual Governance Statement.

Personnel Sub-Committee

The report of the meeting held on 28 April 2009 was noted, minutes having been circulated.

27.4 Environment

The minutes of the meeting held on 1 June 2009 were not yet available.

The possibility of an information board in the High Street car park would be considered at the next meeting.

Cllr Martin joined the meeting and assumed the chair.

27.5 Health Reading Group

The Council considered holding a public open meeting for NHS Mid-Essex to share its Five Year Strategic Plan but decided not to proceed.

28/2009-10 Reports from Representatives on Outside Organisations

Cllr Dossett declared a personal interest as a member of Kelvedon Institute Management Committee.

28.1 Tripartite Group

Cllr Hackworth distributed copies of the report of the meeting between representatives of the council, the Institute and Kelvedon Community Association. Discussion of this would be on the agenda of the next Council meeting.

28.2 Kelvedon Community Association

see above.

28.3 Kelvedon in Bloom

KIB judging was to take place on 16 July 2009.

28.4 Brockwell Group

No report.

28.5 RCCE

No report.

28.6 Witham Area Local Committee

No report.

28.7 Kelvedon Institute

see min. 28.1.

28.8 Greenfields Estate Inspection

The appointed representatives were unable to attend the next scheduled inspection; Cllr Ezra agreed to attend instead.

29/2009-10 Correspondence, and items from EALC

The correspondence, and items from EALC, were noted.

30/2009-10 Highways and Road Safety Matters

It was agreed to raise again with neighbouring parish councils the possibility of a community bus service linking Tiptree to Kelvedon Station; the time could be opportune as Essex County Council was offering to assist with schemes.

31/2009-10 Community Safety and Health

It was felt that the Community Warden's report was not very informative.

32/2009-10 Future Events

A list was available at the meeting.

33/2009-10 Payments

The following accounts for payment were agreed.

Cheque no.	Payee	Purpose	£
DD	Entanet	Office broadband April, May, June	56.85
DD	Braintree District Council	OFS rates	120.00
105016	London Road Garage	Tyres & tubes	39.33
105017	Kelvedon Institute	Annual Parish Assembly	30.80
105018	Essex Playing Fields Assn	Subscription 2009/10	25.00
105019	J Cole	Internal audit 2008/09	125.00
105020	Feering Good Companions Club	Grant	50.00
105021	Essex Playing Fields Assn	Competition entry fee	10.00
105022	A&J Lighting Solutions	Street light repairs	94.19
105023	BT Payment Services Ltd	Office phone, car park line rental	122.03
105024	E W King & Co Ltd	Playing Field maintenance	50.00
105025	Public Works Loan Account	Loans	7,811.22
105026	M K Fabrications	Taps etc at allotments	537.05
105027	N Ezra	OFS cleaning (May)	33.00
105028	St Mary's Church	Grant, churchyard mtce	750.00
105029	Allianz Insurance plc	Insurance premium	2,928.27
105030	HMRC	Tax & NI, May	663.32
105031-36	Staff	Salaries & wages	2,122.08
105037	Cash	Petty cash	121.95
			15,690.09

Signed:

Date: