

**KELVEDON PARISH COUNCIL**

**MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY 7 JULY 2009 AT 7.45 PM IN THE COUNCIL CHAMBER**

**PRESENT:** Cllr C Martin in the Chair  
Cllrs Mrs J Anderson T Dixon N Ezra J Hackworth Mrs L Hill  
M Pilbeam H Siggers  
Clerk Ms L R Fuller  
Also present: PCSO G Heseltine  
Two members of the public

**34/2009-10 Apologies for Absence**

Cllrs Mrs J Coates, Q Colborn, G Dossett.

**35/2009-10 Confirmation of Minutes**

The minutes of the meeting of the Council held on 2 June 2009 were agreed and signed as a correct record.

**36/2009-10 Declarations of Interest**

The Chairman reminded Members that declarations must be made at the beginning of the meeting or as soon as an interest in an item became apparent.

**37/2009-10 Public Questions**

The meeting was adjourned while a member of the public made a presentation about the planning application for a waste facility at Rivenhall Airfield. The council confirmed that it had decided it was not against the scheme in principle but had made a number of comments to Braintree District Council. Cllr Dixon reported that he and Cllr Mrs Anderson hoped to attend a further meeting of affected parishes and BDC on 15 July 2009.

**38/2009-10 Matters for Report**

**38.1 Possible 20 mph speed limit by St Mary's School**

The Council noted the email from Essex County Council Highways Department and agreed to take no further action.

**38.2 New Road Parking Proposals**

The Council noted the further letter from ECC.

**39/2009-10 Reports from Committees**

**39.1 Planning**

The reports of the meetings held on 26 May and 22 June 2009 were noted, minutes having been circulated.

It was reported that there had been a very large number of objections to the application for a car park on Lady Meadow.

**39.2 Recreation**

There had been no meeting of the Recreation Committee.

The Youth Forum had held another successful disco, and had held a public meeting about its proposals for the land in Glebe Road; 90% of people had supported the plan. Kirsty Smith, PCSO, hoped to attend a meeting of the Forum.

**39.3 Finance**

The report of the meeting held on 1 June 2009 was noted, minutes having been circulated. It was agreed that the next meeting would be held at 6 pm on Monday 12 October 2009; Planning Committee would be moved to Tuesday 13 October 2009.

**39.4 Environment**

**39.4.1** The report of the meeting held on 1 June 2009 was noted, minutes having been circulated. It was agreed that the next meeting would be held at

6.30 pm on Monday 19 October 2009, and that the Emergency Planning Sub-Committee would be brought forward to 5.30 pm on that date.

**39.4.2 Kelvedon in Bloom**

Cllrs Mrs Anderson, N Ezra and Mrs Hill declared a personal and prejudicial interest in this item as members of the Kelvedon in Bloom Committee, and left the room.

It was agreed to make grants of £700 to KiB for the years 2008/09 and 2009/10, and to retain the amounts in the council's earmarked reserves until required.

The councillors returned to the meeting.

**39.4.3 Emergency Planning Sub-Committee**

The report of the meeting held on 28 May 2009 was noted, minutes having been circulated.

**40/2009-10 Police Report**

PCSO G Heseltine gave PC J Hallworth's apologies for not attending the meeting and said there were few incidents to report. Penalty tickets had been given to offenders in respect of not using seat belts and phoning while driving. The next meeting of the Neighbourhood Action Panel was on 26 August in Coggeshall Village Hall.

**41/2009-10 Reports from Representatives on Outside Organisations**

**41.1 Tripartite Group**

The council noted the report of the meeting held on 26 May 2009. It was agreed that the Kelvedon Community Association no longer had preferred user status in respect of the land adjacent to the car park, at the rear of the Institute. It was also agreed:

- 1 The land to the rear of the Institute should be cleaned up to provide an open green space for community use in the first instance.
- 2 For the benefit of the village the Institute should be maintained and improved to its full potential.
- 3 The Parish Council would fund in full or part a design or feasibility study to determine how the interior of the Hall could be enlarged. The expense (say £5,000) will be incorporated in the Council's budget for 2010/2011.
- 4 The Council will commence rebuilding its Amenity and Recreation Fund each year thereafter by a sum initially suggested as £5,000 p.a. to support future works as a result of 3 or other necessary work from time to time, subject to review.

**41.2 Kelvedon Community Association**

see above.

**41.3 Kelvedon in Bloom**

KiB judging was to take place on 16 July 2009.

**41.4 Brockwell Group**

Cllr Ezra reported that two willow trees had had to be felled.

**41.5 RCCE**

No report.

**41.6 Witham Area Local Committee**

No report.

**41.7 Kelvedon Institute**

Cllr Pilbeam reported on inspections with a view to improving the facilities at the Institute.

**42/2009-10 Correspondence, and items from EALC**

The correspondence, and items from EALC, were noted.

**43/2009-10 Highways and Road Safety Matters**

**43.1 A12 road works**

The council had no comment to make on the questionnaire about the recent road

works on the A12.

**43.2 Train Services**

The council had no comment on the consultation being carried out by National Express East Anglia.

**44/2009-10 Community Safety and Health**

**44.1 Community Warden**

The report of the Community Warden was noted.

**44.2 Health**

**44.2.1** Cllr Pilbeam reported on a meeting at which NHS Mid Essex presented its Five Year Strategic Plan.

**44.2.2 Refuse Collection**

The council had concerns about the use of wheelie bins in the High Street and asked what had happened in respect of the expected review.

**45/2009-10 Future Events**

A list was available at the meeting.

**46/2009-10 Payments**

The following accounts for payment were agreed.

<b>Cheque no.</b>	<b>Payee</b>	<b>Purpose</b>	<b>£</b>
DD	Braintree District Council	OFS rates	120.00
105038	Kelvedon Social Football Club	Contribution to security lights	160.00
105039	Anglian Water	Public toilets	96.95
105040	Playsafety Ltd	Playground inspections	100.05
105041	RBS Software Solutions	Accounts package support	90.85
105042	Kempco Ltd	Stationery	80.33
105043	N Ezra	Caretaking, OFS, June	33.00
105044	L Hill	KIB grant	52.97
105045	EALC	Book	52.50
105046	CIS General Insurance Ltd	Mower vehicle insurance	111.70
105047	Ridgeons	Compost, flower tubs	39.88
105048	Signs Made Easy Ltd	Youth Forum noticeboard repairs	131.10
105049	BT Payments Services Ltd	Car park CCTV qtrly line rental	69.00
105050	Rural Community Council of Essex	Subscription 2009/10	80.00
105051	Kelvedon Institute	Car park electricity Apr-June	92.79
105052	E.ON	Electricity, OFS & public cons	259.70
105053	RJN Halls	Kelvedon Football Club grant	40.00
105054	Ernest Doe & Sons Ltd	PAMW supplies	264.06
105055	Cash	Petty cash	60.73
105056	NALC	Local Council Review subscription	48.00
105057	HMRC	Tax & NI, June	821.46
105058-62	Staff	Salaries & wages	1693.78
DD	Entanet	Office broadband July	18.95
			<b>4,517.80</b>

**Signed:**

**Date:**