

KELVEDON PARISH COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY 1 SEPTEMBER 2009 AT
7.45 PM IN THE COUNCIL CHAMBER**

PRESENT: Cllr Mrs L Hill in the Chair

Cllrs	Mrs J Anderson	Mrs J Coates	Q Colborn	T Dixon	G Dossett
	N Ezra	J Hackworth	M Pilbeam	H Siggers	
Clerk	Ms L R Fuller	Clerk's Asst	Mrs S Green		

47/2009-10 Apologies for Absence

Cllr C Martin.

48/2009-10 Confirmation of Minutes

The minutes of the meeting of the Council held on 7 July 2009 were agreed and signed as a correct record.

49/2009-10 Declarations of Interest

The Chairman reminded Members that declarations must be made at the beginning of the meeting or as soon as an interest in an item became apparent.

Cllr Siggers declared a personal and prejudicial interest in agenda item 6.4.2, allotment rents, as he rents allotment land.

Cllr Ezra declared a personal interest in the accounts for payment as a provider of services.

50/2009-10 Public Questions

None.

51/2009-10 Matters for Report

51.1 Community Transport – min. no. 30/2009-10

The Council noted the correspondence between the Chairman and Essex County Council and agreed to proceed with meetings as suggested and to explore the matter further.

51.2 Best Kept Village Competition

The Council was pleased to hear that Kelvedon was the runner up in Class 2 of this competition.

51.3 Essex Environment Trust

The Council was likewise pleased to hear about the Merit Award in respect of the play equipment installed in 2008.

51.4 Public questions/S106 agreement – min. no. 37/2009-10

Details of e-mail noted.

51.5 Refuse Collection – min. no 42.2.2/2009-10

Correspondence regarding introduction of wheeled containers and new food waste collections noted.

51.6 Cllr Dixon

Cllr Dixon advised the Council that he would be reducing his council activity for six months, for personal reasons.

The Council appointed Cllr Siggers to the Planning Committee, Cllr Pilbeam to the Recreation Committee, and Cllr Ezra to the Environment Committee in his place.

There was no need to appoint a replacement to the Finance Committee as the Chairman of the Recreation Committee would take that place.

Cllr Mrs Anderson expressed her gratitude to Cllr Dixon for driving her to various external meetings.

Cllr Ezra offered to assist in 'Greenfields' estate inspections when necessary.

52/2009-10 Reports from Committees

52.1 Planning

The report of the meeting held on 27 July 2009 was noted, minutes having been circulated.

Cllr Dixon reported on the licensed 'rave' that took place on 29/30 August with particular emphasis on the illegal fly posting and the overrunning of the event by 17 minutes on the first night. Concern was expressed that the Council had not been informed of the event.

It was agreed that Braintree District Council should be notified that the Council objected to any further such events being held for the following reasons:

- 1 Illegal fly posting.
- 2 Entrance/exit to site dangerous (A12 Slip road).
- 3 Licensed hours were not adhered to.

52.2 Recreation

The report of the meeting held on 14 July 2009 was noted, minutes having been circulated.

Cllr Dixon reported on the success of the Essex Youth Bus Night and it was agreed to re-book this event in the future.

The Youth Forum discos will continue at the Labour Club until Christmas.

52.3 Finance

There had been no meeting of the Finance Committee.

52.4 Environment

52.4.1 There had been no meeting of the Environment Committee.

52.4.2 Allotment rents

Cllrs Siggers declared a personal and prejudicial interest in this item as an allotment tenant, and left the room.

The Council noted the report on allotment rents and agreed that an increase in the annual rent was necessary as the allotments were currently running at a loss. It was agreed to increase the annual rent from £13 to £17 p.a. with effect from September 2009. This would equate to £10 for rent and £7 for water/works. The rents would continue to be reviewed in future.

Cllr Siggers returned to the meeting.

52.4.3 High Street Car Park Signage

The Clerk reported that the High Street sign should be erected soon.

The Council agreed the expenditure of approximately £325 for the supply and installation of three new signs in the car park.

53/2009-10 Police Report

No report.

54/2009-10 Reports from Representatives on Outside Organisations

54.1 Tripartite Group

Contents of letter from Chairman of KCA noted.

54.2 Kelvedon Community Association

No report.

54.3 Kelvedon in Bloom

Cllr Mrs Hill reported that the results of this year's entries would be known on 16 September. A quiz night was to be held on 18 September and the AGM would be on 30 September 2009.

54.4 Brockwell Group

Cllr Ezra reported on further tree works and that an insect known as 'Blandford Fly' may be inhabiting the river area.

54.5 RCCE

No report.

54.6 Witham Local Area Committee

Next meeting to take place on 15 September 2009 (Cllr Ezra to attend).

54.7 Kelvedon Institute

Cllr Dossett declared a personal interest as an independent member of the Institute Management Committee.

Cllr Dixon reported that the toilet facilities were to be upgraded and that a new caretaker had been employed. Cllr Mrs Hill reported that the hall floor had been sanded and varnished.

54.8 Any Other Outside Bodies

54.8.1 Joint Action Group

Cllr Dixon reported that the next meeting would be on 2 September 2009 at 10.30 a.m. Cllr Ezra agreed to stand in for Cllr Dixon for six months.

Cllr Colborn reported on the recurring problem of parking in the bus stop area outside 'One Stop'. Cllr Dixon confirmed that this would be reported as a safety hazard at the next meeting.

54.8.2 Packhorse Bridge Society

Cllr Mrs Hill reported that building works to repair the arches would start this week.

54.9 The Council's List of Representatives on Outside Bodies

The Council confirmed that Cllr Mrs Hill is the Council's representative on the RCCE and should be listed accordingly.

55/2009-10 Correspondence, and items from EALC

The correspondence, and items from EALC, were noted.

55.1 Proposed Christmas Tree Festival

Following a discussion the Council agreed that it supported the idea of the Christmas Tree Festival but it would not be taking part as it was fully committed with the village Christmas lights.

56/2009-10 Highways and Road Safety Matters

56.1 A12 road works

The Council noted the roadworks due to take place which would involve overnight closures of the bypass and re-direction of traffic through Kelvedon.

57/2009-10 Community Safety and Health

57.1 Community Warden

There was no report, and it was agreed to contact the warden to query this lack.

58/2009-10 Future Events

A list was available at the meeting. Cllr Ezra would be attending the BDC Priorities Events.

59/2009-10

59.1 Braintree District Council Rural Issues and Parish Liaison – Review of Service

Clerk to respond.

60/2009-10 Payments

The following accounts for payment were agreed.

60.1 To note payments already made

Cheque no.	Payee	Purpose	£
DD	Braintree District Council	OFS rates	120.00
105063	Kelvedon Music Festival	Grant	500.00
105064	Anglian Water	Allotments & OFS	158.86
105065	Feering & Kelvedon Local History Museum	Grant	100.00

105066	Kelvedon Social Football Club	Grant	500.00
105067	RBS Tree Surgery Ltd	Emergency tree work, Brockwell Meadows	287.50
105068	N Ezra	Caretaking, OFS, July	33.00
105069	L Hill	KIB grant; KPC tubs	56.43
105070	BALC	Subscription 2009/10	24.00
105071	Mersea Island Communications	Job advert	74.75
105072	Cash	Petty cash	72.77
105073	HMRC	Tax & NI, July	629.64
105074	Wicksteeds	Play equipment part	13.74
DD	Entanet	Office broadband August	18.95
105075-79	Staff	Salaries & wages	1,675.63
			4,265.27

60.2 To agree the following accounts for payment

Cheque no.	Payee	Purpose	£
DD	Braintree District Council	OFS rates	120.00
105080	Just Tests & Tyres Ltd	Tyres, PAMW vehicle	30.22
105081	RBS Tree Surgery Ltd	Brockwell Meadows	1,219.00
105082	BT Payment Services Ltd	OFS & High St car park	114.75
105083	LTSB Commercial Finance Ltd	Car park stickers	49.68
105084	M K Fabrications	Tap, Pub Cons	28.75
105085	Dyno-Rod	Blocked sewer, OFS	225.86
105086	Kelvedon Institute	Youth Activity Day	14.80
105087	SLCC Enterprises Ltd	SLCC national conference	379.50
105088	Staples	Stationery & copying	24.22
105089	Shed Centre	PAMW garage panels	201.25
105090	Ernest Doe & Sons Ltd	Stihl blower/vac	279.00
105091	N Ezra	Caretaking, OFS, Aug	33.00
105092	Kart-A-Way Waste Management Services Ltd	PAMW Skip	239.49
105093	Cash	Petty cash	84.64
105094	HMRC	Tax & NI, Aug	618.81
DD	Entanet	Office broadband Sept	18.95
105095-101	Staff	Salaries & wages	2,243.16
			5,925.08

Signed:

Date: