

Kelvedon Parish Council

The Old Fire Station, 102 High Street, Kelvedon, Essex CO5 9AA

1 October 2009

Dear Councillor

Members of the Council are summoned to attend the meeting of the Council at 7.45 pm on Tuesday 6 October 2009 in the Council Chamber, to transact the business shown in the agenda.

The press and public are welcome to be present.



Louise R Fuller
Clerk

A G E N D A

- 1 Apologies for Absence**
To receive any apologies for absence.
- 2 Confirmation of Minutes**
To confirm the minutes of the meeting held on 1 September 2009.
- 3 Declarations of Interest**
Councillors to declare any personal and/or prejudicial interest in any items on the agenda.
- 4 Public Questions**
To receive any questions from members of the public; a brief written outline to have been submitted to the Clerk before the meeting.
- 5 Matters for Report**
To report any further significant information on matters which have been previously discussed, in addition to those which may already be included on the agenda.
 - 5.1 Community Transport**
To ask the Chairman how this should be progressed.
- 6 Reports from Committees**
To receive reports from committees.
 - 6.1 Planning**
Reports of meetings held on 24 August, 7 September and 21 September 2009; minutes have been circulated.
 - 6.2 Recreation**
Meeting is at 7.15 p.m. on Monday 5 October 2009.
Youth Forum: to receive any report from the Youth Forum.
 - 6.3 Finance**
Next meeting is at 6 p.m. on Monday 12 October 2009.

6.4 Environment

- 6.4.1 Next meeting is at 6.30 p.m. on Monday 19 October 2009.
- 6.4.2 The Emergency Planning Sub-Committee is meeting at 5.30 p.m. on Monday 19 October 2009.
- 6.4.3 The Footpaths Sub-Committee is meeting at 6 p.m. on Thursday 29 October 2009.
- 6.4.4 An allotment tenant has requested permission to erect a shed 1.98m high by 1.17m wide, 1.82m deep. The council is asked to agree.

7 Police Report

To receive a report from PC John Hallworth.

8 To receive reports from representatives on outside organisations

- 8.1 Tripartite Group
- 8.2 Kelvedon Community Association
- 8.3 Kelvedon in Bloom
- 8.4 Brockwell Group
- 8.5 RCCE
- 8.6 Witham Local Area Committee
- 8.7 Kelvedon Institute
- 8.8 Any other outside bodies

9 Correspondence, and items from EALC

For information: various items of correspondence, and the mailing from EALC, will be available for circulation.

10 Highways, Transport and Road Safety matters

To receive any reports on highways and road safety matters.

11 Community Safety and Health

- 11.1 Report from the Community Warden; note new format.
- 11.2 Doctors' surgery telephone number – Cllr Dossett will report.
- 11.2 Any other reports on community safety and health

12 Future events

A list will be available at the meeting; councillors may be asked to agree attendances or other action.

13 Access to councillors

Some concern has been expressed about public access to councillors, particularly by phone and personal callers. Cllr Colborn will report on this matter and suggest some options.

14 Accounts for payment

To agree the accounts for payment; a list will be available at the meeting.