

**KELVEDON PARISH COUNCIL**

**MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY 6 OCTOBER 2009 AT  
7.45 PM IN THE COUNCIL CHAMBER**

**PRESENT:** Cllr Martin in the Chair  
Cllrs Mrs J Anderson Q Colborn G Dossett N Ezra Mrs L Hill  
H Siggers  
Clerk Ms L R Fuller Clerk's Asst Mrs S Green

Also present: PCSO W Gladwell

**61/2009-10 Apologies for Absence**

Cllrs Mrs J Coates, T Dixon, J Hackworth, M Pilbeam.

**62/2009-10 Confirmation of Minutes**

The minutes of the meeting of the Council held on 1 September 2009 were agreed and signed as a correct record.

**63/2009-10 Declarations of Interest**

The Chairman reminded Members that declarations must be made at the beginning of the meeting or as soon as an interest in an item became apparent.

Cllr Ezra declared a personal interest in the accounts for payment as a provider of services.

**64/2009-10 Public Questions**

None.

**65/2009-10 Police Report**

The Council agreed to bring forward the Police Report.

PCSO W Gladwell presented his report on incidents during the month of September, after which he left the meeting.

**66/2009-10 Matters for Report**

**66.1 Community Transport – min. no. 51/2009-10**

In order to explore the matter further the Council agreed to arrange a meeting with R Price (ECC), Coggeshall Community Bus Representatives and Maldon DC. Tiptree and Messing-cum-Inworth PCs would also be invited to attend.

**67/2009-10 Reports from Committees**

**67.1 Planning**

The reports of the meetings held on 24 August, 7 September and 21 September 2009 were noted, minutes having been circulated.

**67.2 Recreation**

The minutes of the meeting held on 5 October 2009 were not yet available. Cllr Ezra reported on the Youth Forum's project for play equipment in Thorne Road, and on the discos.

**67.3 Finance**

There had been no meeting of the Finance Committee; next meeting was at 6pm on Monday 12 October 2009.

**67.4 Environment**

**67.4.1** There had been no meeting of the Environment Committee; next meeting was at 6.30pm on Monday 19 October 2009.

**67.4.2** The date of the next Emergency Planning Sub-Committee was noted as Monday 19 October 2009.

**67.4.3** The date of the next Footpath Sub-Committee was noted as Thursday 29 October 2009.

**67.4.4 Allotments**

The Council agreed to a request from an allotment tenant to erect a standard shed.

**68/2009-10 Reports from Representatives on Outside Organisations**

**68.1 Tripartite Group**

No report.

**68.2 Kelvedon Community Association**

No report.

**68.3 Kelvedon in Bloom**

Cllr Mrs Hill reported that Kelvedon had been awarded a Silver Gilt at the recent Anglia in Bloom awards ceremony. She also reported on grant applications.

**68.4 Brockwell Group**

No report.

**68.5 RCCE**

No report.

**68.6 Witham Local Area Committee**

Cllr Ezra attended the meeting held on 15 September 2009.

**68.7 Kelvedon Institute**

No report.

**68.8 Any Other Outside Bodies**

**68.8.1 Packhorse Bridge Society**

Cllr Mrs Hill reported that the renovation works were progressing well, but that additional funding was still required.

**68.8.2** Cllr Mrs Anderson advised that a notice board was available, free of charge, to anyone who may be interested.

**69/2009-10 Correspondence, and items from EALC**

The correspondence, and items from EALC, were noted.

**69.1 Essex Playing Fields AGM**

The Clerk reported that Kelvedon had won an award. It was agreed that Cllrs Mrs Hill and Mrs Anderson would attend the award ceremony.

**70/2009-10 Highways and Road Safety Matters**

No report.

**71/2009-10 Community Safety and Health**

**71.1 Community Warden**

The latest report of the Community Warden was noted. However, the new format was not well received.

**71.2 Doctors' surgeries phone numbers**

Cllr Dossett reported that the campaign to prevent the use of expensive phone numbers had been almost wholly successful. The Council agreed to write to Brimpton House to ascertain its current position.

**71.3 Any other reports**

None.

**72/2009-10 Future Events**

A list was available at the meeting.

**73/2009-10**

**73.1 Access to Councillors**

Cllr Colborn reported on an issue that had been drawn to his attention regarding the amount of telephone and personal calls that some councillors were receiving. Following a discussion it was agreed that no action was required.

**74/2009-10 Payments**

The following accounts for payment were agreed.

<b>Cheque no.</b>	<b>Payee</b>	<b>Purpose</b>	<b>£</b>
DD	Braintree District Council	OFS rates	120.00
105102	Kelvedon Social Football Club	Contribution to security lights	160.00
105103	N Ezra	Caretaking, OFS, Sept	33.00
105104	Braintree District Council	Rent, Glebe Road open space	25.00
105105	BT Payments Services Ltd	Line rental, High St car park	69.00
105106	J J S Coote	Flowers for troughs	80.50
105107	CDBF	Allotment rent	925.00
105108	L Hill	KIB grant	52.91
105109	CPRE	Subscription 09/10	29.00
105110	Kelvedon Institute	Electricity, High St car park	76.00
105111	e-on	Electricity, OFS & Pavilion	144.67
105112	Essex Heritage Trust	Subscription 09/10	15.00
105113	T Dixon	Travel expenses	40.80
105114	Kempco	Stationery	67.84
105115	Cash	Petty cash	65.03
105116	HMRC	Tax & NI, Sept	752.93
DD	Entanet	Office broadband October	18.95
105117-22	Staff	Salaries & wages	1904.39
<b>Total</b>			<b>4,580.02</b>

**Signed:**

**Date:**