

Kelvedon Parish Council

The Old Fire Station, 102 High Street, Kelvedon, Essex CO5 9AA

29 October 2009

Dear Councillor

Members of the Council are summoned to attend the meeting of the Council at 7.45 pm on Tuesday 3 November 2009 in the Council Chamber, to transact the business shown in the agenda.

The press and public are welcome to be present.



Louise R Fuller
Clerk

A G E N D A

- 1 Apologies for Absence**
To receive any apologies for absence.
- 2 Confirmation of Minutes**
To confirm the minutes of the meeting held on 6 October 2009.
- 3 Declarations of Interest**
Councillors to declare any personal and/or prejudicial interest in any items on the agenda.
- 4 Public Questions**
To receive any questions from members of the public; a brief written outline to have been submitted to the Clerk before the meeting.
- 5 Matters for Report**
To report any further significant information on matters which have been previously discussed, in addition to those which may already be included on the agenda.
 - 5.1** See letter from Brimpton House Surgery in correspondence file.
- 6 Reports from Committees**
To receive reports from committees.
 - 6.1 Planning**
Report of meeting held on 12 October 2009; minutes have been circulated.
 - 6.2 Recreation**
Report of meeting held on 5 October 2009; minutes have been circulated.
The Recreation Committee is asked to re-schedule its meeting planned for 7.15 pm on Monday 15 February to 7.30 pm, at the request of the Environment Committee.

- 6.3 Finance**

Report of meeting held on 12 October 2009; minutes have been circulated.
A meeting to pull all the committees' budgets together and make a recommendation for the amount of the precept will be held at 6 pm on Tuesday 24 November 2009.
 - 6.4 Environment**
 - 6.4.1** Report of meeting held on 19 October 2009; minutes have been circulated.
 - 6.4.1.1 Grant to Packhorse Bridge Society**

The committee was asked to make a grant to the Packhorse Bridge Society. As it had no budget available, it wishes to refer the matter to the Finance Committee for consideration.
 - 6.4.2 Emergency Planning Sub-Committee**

Report of meeting held on 19 October 2009; minutes have been circulated.
 - 6.4.3 Footpath Sub-Committee**

Meeting on 29 October 2009.
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- 7 Police Report**

To receive a report from PC John Hallworth.
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- 8 To receive reports from representatives on outside organisations**
 - 8.1** Tripartite Group
 - 8.2** Kelvedon Community Association
 - 8.3** Kelvedon in Bloom
 - 8.4** Brockwell Group
 - 8.5** RCCE
 - 8.6** Witham Local Area Committee
 - 8.7** Kelvedon Institute
 - 8.8** Any other outside bodies
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- 9 Correspondence, and items from EALC**

For information: various items of correspondence, and the mailing from EALC, will be available for circulation.
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- 10 Highways, Transport and Road Safety matters**

To receive any reports on highways and road safety matters.
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- 11 Community Safety and Health**
 - 11.1** Report from the Community Warden.
 - 11.2** Any other reports on community safety and health
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- 12 Future events**

A list will be available at the meeting; councillors may be asked to agree attendances or other action.
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- 13 Accounts for payment**

To agree the accounts for payment; a list will be available at the meeting.