

KELVEDON PARISH COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY 3 NOVEMBER 2009 AT
7.45 PM IN THE COUNCIL CHAMBER**

PRESENT: Cllr Martin in the Chair
Cllrs Mrs J Coates Q Colborn T Dixon G Dossett N Ezra
J Hackworth Mrs L Hill M Pilbeam H Siggers
Clerk Ms L R Fuller Clerk's Asst Mrs S Green

Also present: PC J Hallworth & PCSO K Smith
J Windard – BDC Community Warden
One member of the public

75/2009-10 Apologies for Absence

Cllr Mrs J Anderson.

76/2009-10 Confirmation of Minutes

The minutes of the meeting of the Council held on 6 October 2009 were agreed and signed as a correct record.

77/2009-10 Declarations of Interest

The Chairman reminded Members that declarations must be made at the beginning of the meeting or as soon as an interest in an item became apparent.

Cllr Ezra declared a personal interest in the accounts for payment as a provider of services.

Cllrs Dossett and Pilbeam both declared a personal interest in item 6.1, the report from the Planning Committee, as they both had planning applications under consideration.

Cllr Siggers declared a personal interest in item 6.4.1, the report from the Environment Committee, as he rented allotment land.

Cllr Mrs Hill declared a personal and prejudicial interest in item 6.4.1.1, grant request from Packhorse Bridge Society, as she was the Council's representative on the Committee.

78/2009-10 Public Questions

None.

79/2009-10 Matters for Report

79.1 Brimpton House Surgery

The content of the letter from Brimpton House Surgery, regarding the continued permitted use of an 0844 number, was noted.

80/2009-10 Police Report

The Council agreed to bring forward the Police Report.

PC J Hallworth presented his report on incidents during the month of October and confirmed that the police were aware of and dealing with incidents of anti-social behaviour, after which he and PCSO K Smith left the meeting.

81/2009-10 Community Warden Report

The Council agreed to bring forward the Community Warden's Report.

J Windard presented her activity report for August 2009 and stated that, following feedback, the style of the reports was to be revised again; after which she left the meeting.

82/2009-10 Reports from Committees

82.1 Planning

The report of the meeting held on 12 October 2009 was noted, minutes having been circulated.

82.2 Recreation

The report of the meeting held on 5 October 2009 was noted, minutes having been circulated. The Council agreed to re-schedule the meeting planned for 7.15 pm on 15 February 2010 to 7.30pm.

82.3 Finance

The report of the meeting held on 12 October 2009 was noted, minutes having been circulated. It was noted that a budget meeting would be held on 24 November at 6 pm.

82.4 Environment

82.4.1 The report of the meeting held on 19 October 2009 was noted, minutes having been circulated.

82.4.1.1 Grant to Packhorse Bridge Society

The Council agreed to refer the request for a grant of £500 to the Finance Committee for consideration. Cllr Mrs Hill, having declared an interest, remained in the meeting as no discussion on the request took place.

82.4.2 Emergency Planning Sub-Committee

The report of the meeting held on 19 October 2009 was noted, minutes having been circulated.

82.4.3 Footpath Sub-Committee

It was noted that the meeting was held on 29 October 2009. Cllr Dossett reported on the current situation regarding Footpath 27 and confirmed that he was in the process of collecting evidence to show its past use. The Clerk stated that, although the minutes from the Footpath Sub-Committee held on 23 July 2009 had been circulated, they had not been reported on any subsequent Council Agenda.

83/2009-10 Reports from Representatives on Outside Organisations

83.1 Tripartite Group

No report.

83.2 Kelvedon Community Association

No report.

83.3 Kelvedon in Bloom

Cllr Mrs Hill reported that the planting of daffodils and pansies had taken place.

83.4 Brockwell Group

Cllr Ezra advised the Council that grants for ponds had been applied for from BTCV.

83.5 RCCE

No report.

83.6 Witham Local Area Committee

Cllr Ezra reported that the Mineral Extraction Plan (Parkgate Farm) would be discussed at the Witham Local Area Committee meeting to be held on 10 November 2009.

83.7 Kelvedon Institute

Cllr Dossett, an independent member of the Committee, reported that a recent heat loss report was still under review, but that improvements would be made to the toilets in due course.

83.8 Any Other Outside Bodies

83.8.1 Packhorse Bridge Society

Cllr Mrs Hill confirmed that the East of England Co-operative Society would be making a grant of £1,000 to the Packhorse Bridge Society.

83.8.2 Youth Forum

Cllr Dixon reported on the success of the recent disco held at the Institute. The next disco would be held on 27 November 2009.

84/2009-10 Correspondence, and items from EALC

The correspondence, and items from EALC, were noted.

85/2009-10 Highways and Road Safety Matters

85.1 Community Initiatives Fund

The Clerk reported that the Environment Committee was considering making an application to CIF to fund an additional zebra crossing in the High Street. The Council agreed that further discussions and investigations should now begin to establish the way forward.

85.2 A12 Bridge South-bound

Cllr Dixon reported on the situation regarding litter under the bridge and lighting not working. He would be raising these issues with the Highways Agency.

86/2009-10 Community Safety and Health

86.1 Grangewood

Cllr Mrs Coates brought the Council's attention to water that was leaking from a drain onto the public highway. The Council agreed to raise the matter with Environmental Health.

86.2 Any other reports

None.

87/2009-10 Future Events

A list was available at the meeting. The Chairman reported that he would be laying a wreath on behalf of the Council at the Remembrance Day Service.

88/2009-10 Payments

The following accounts for payment were agreed.

Cheque no.	Payee	Purpose	£
DD	Braintree District Council	OFS rates	120.00
105123	Anglian Water	Water, Pub Cons, allotments & OFS	957.46
105124	Ernest Doe & Sons Ltd	Puncture repair	12.08
105125	London Road Garage	Puncture repair	17.25
105126	Two Villages Voluntary Association	Christmas voucher scheme	676.00
105127	Blackfoot Hosting Ltd	Web site host	41.26
105128	A & J Lighting Solutions	Playing field lights	59.80
105129	Kempco Ltd	Stationery	35.37
105130	SLCC	Book	11.95
105131	N Ezra	Caretaking, OFS, Oct	33.00
105132	HMRC	Tax & NI, Oct	635.27
105133	Cash	Petty cash	98.97
105134	Royal British Legion	Poppy wreath	30.00
DD	Entanet	Office broadband October	18.95
105135-140	Staff	Salaries & wages	2094.56
Total			4,841.92

Signed:

Date: