

Kelvedon Parish Council

The Old Fire Station, 102 High Street, Kelvedon, Essex CO5 9AA

24 November 2009

Dear Councillor

Members of the Council are summoned to attend the meeting of the Council at 7.45 pm on Tuesday 1 December 2009 in the Council Chamber, to transact the business shown in the agenda.

The press and public are welcome to be present.



Louise R Fuller
Clerk

A G E N D A

- 1 Apologies for Absence**
To receive any apologies for absence.
- 2 Confirmation of Minutes**
To confirm the minutes of the meeting held on 3 November 2009.
- 3 Declarations of Interest**
Councillors to declare any personal and/or prejudicial interest in any items on the agenda.
- 4 Public Questions**
To receive any questions from members of the public; a brief written outline to have been submitted to the Clerk before the meeting.
- 5 Matters for Report**
To report any further significant information on matters which have been previously discussed, in addition to those which may already be included on the agenda.
- 6 Reports from Committees**
To receive reports from committees.
 - 6.1 Planning**
Report of meeting held on 9 November 2009; minutes have been circulated.
 - 6.2 Recreation**
Next meeting is at 7.30 pm on Monday 15 February 2010.
Youth Forum: to receive any report from the Youth Forum (see also 6.2.2).
 - 6.2.1 Kelvedon Music Festival 2010**
Kelvedon Music Festival has requested permission to use the playing field on 10 July 2010. Although this request should properly be put to the Recreation Committee, the organisers would prefer an earlier decision to enable them to proceed with arrangements.

6.2.2 Play equipment, area corner of Glebe Road/Thorne Road

This land is leased to the Council from Braintree District Council. Reports from the Youth Forum have been made to the Council about progress with the project for play equipment on the area. Greenfields Housing Association has now granted funds which will enable part of the scheme to proceed. The Council is therefore now asked to give formal approval to the scheme so a request can be made to BDC (in respect of its ownership of the land).

Although this request should properly be put to the Recreation Committee, the Youth Forum has requested an early answer in order to be able to continue with due speed.

6.3 Finance

Meeting on 24 November 2009; minutes are not yet available.

6.4 Environment

6.4.1 Next meeting is at 6.30 pm on Monday 15 February 2010.

6.4.2 Footpath Sub-Committee

Report of the meeting held on 30 October 2009; minutes have been circulated.

The response for information about FP27 (Braxted 17) has been much higher than anticipated. The chairman has collected over 50 evidence forms. These will need to be photocopied before dispatch to Essex County Council; the cost will be approximately £15.

6.4.3 Land to the rear of the Institute, adjacent to the car park

Cllr Mrs Hill has proposed planting a flower bed; she will give further details of location etc at the meeting.

Although this request should properly be put to the Environment Committee, the Council is asked to consider it now in order to take advantage of the best time for planting.

7 Police Report

To receive a report from PC John Hallworth.

8 To receive reports from representatives on outside organisations

8.1 Tripartite Group

8.2 Kelvedon Community Association

The secretary of KCA has noted that the Council has not nominated a representative for the committee and requests the Council to consider this again.

8.3 Kelvedon in Bloom

8.4 Brockwell Group

8.5 RCCE

8.6 Witham Local Area Committee

8.7 Kelvedon Institute

8.8 Any other outside bodies

9 Correspondence, and items from EALC

For information: various items of correspondence, and the mailing from EALC, will be available for circulation.

10 Highways, Transport and Road Safety matters

To receive any reports on highways and road safety matters.

10.1 BDC Review of Off-Street Parking

BDC has consulted the council on its proposals for parking operations and charges – see letter in correspondence file. The Council is asked if it wishes to respond. The deadline for comments is 7 December 2009.

11 Community Safety and Health

11.1 Report from the Community Warden.

11.2 Street Scene Litter Strategy

BDC has consulted the council on its draft street scene litter strategy. See documents in correspondence file.

The deadline for comments is 28 November 2009 but BDC will accept them after the Council meeting.

11.3 Any other reports on community safety and health

12 Future events

A list will be available at the meeting; councillors may be asked to agree attendances or other action.

13 Accounts for payment

To agree the accounts for payment; a list will be available at the meeting.