

**KELVEDON PARISH COUNCIL**

**MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY 1 DECEMBER 2009 AT  
7.45 PM IN THE COUNCIL CHAMBER**

**PRESENT:** Cllr Martin in the Chair  
Cllrs Mrs J Coates Q Colborn T Dixon G Dossett N Ezra  
J Hackworth Mrs L Hill M Pilbeam H Siggers  
Clerk Ms L R Fuller Clerk's Asst Mrs S Green

Also present: PC J Hallworth & PCSO A Heard  
One member of the public

**89/2009-10 Apologies for Absence**

Cllr Mrs J Anderson.

**90/2009-10 Confirmation of Minutes**

The minutes of the meeting of the Council held on 3 November 2009 were agreed and signed as a correct record.

**91/2009-10 Declarations of Interest**

The Chairman reminded Members that declarations must be made at the beginning of the meeting or as soon as an interest in an item became apparent.

Cllr Ezra declared a personal interest in the accounts for payment as a provider of services.

Cllr Mrs Hill declared a personal interest in item 6.4.3, the proposal for a flower bed, as a member of Kelvedon in Bloom.

**92/2009-10 Public Questions**

None.

**93/2009-10 Matters for Report**

None.

**94/2009-10 Reports from Committees**

**94.1 Planning**

The report of the meeting held on 9 November 2009 was noted, minutes having been circulated.

**94.2 Recreation**

**94.2.1** It was noted that the next meeting would be held at 7.30 pm on Monday 15 February 2010.

**94.2.2** Cllr Dixon reported on the success of the Youth Forum disco held on 27 November 2009.

**94.2.3 Kelvedon Music Festival 2010**

The Council noted the request from the organisers of the Kelvedon Music Festival and agreed to grant permission for their use of the playing field on 10 July 2010.

**94.2.4 Play equipment, area corner of Glebe Road/Thorne Road**

The Council agreed to give formal approval to the project for new play equipment on the area. The Clerk would now make a formal request to Braintree District Council, as land owners, for permission to proceed with the scheme.

**94.3 Finance**

As the minutes of the budget meeting on 24 November 2009 had only just been circulated, they would be reported to the next meeting of the Council.

**94.4 Environment**

**94.4.1** It was noted that the next meeting would be held at 6.30 pm on Monday 15 February 2010.

**94.4.2 Footpath Sub-Committee**

The report of the meeting held on 30 October 2009 was noted, minutes having been circulated.

**94.4.2.1 Footpath 27 (Braxted 17)**

Cllr Dossett presented a report on the current position regarding FP27 (Braxted 17). Wide publicity had resulted in a large number of former users of the path coming forward. The Council noted that evidence forms, showing past usage of the footpath, would need to be photocopied before submission to ECC and agreed to support printing costs of approximately £15.

**95/2009-10 Police Report**

The Council agreed to bring forward the Police Report.

PC J Hallworth presented his report on incidents during the month of November and confirmed that an arrest had now been made with regard to the recent ATM offences. It was also reported that the police were aware of and dealing with various incidents of anti-social behaviour, after which he and PCSO A Heard left the meeting.

**94.4 Environment (cont'd)**

**94.4.3 Land to the rear of the Institute, adjacent to the car park**

The Council agreed to the request from Cllr Mrs Hill to plant a flower bed, round the CCTV column, on land to the rear of the Institute and noted that it would be maintained by Kelvedon in Bloom.

**96/2009-10 Reports from Representatives on Outside Organisations**

**96.1 Tripartite Group**

No report.

**96.2 Kelvedon Community Association**

The Council was asked to re-consider the earlier request made by KCA for a Council nominated representative for its Committee. Although the request was noted the Council agreed not to nominate anyone at present.

**96.3 Kelvedon in Bloom**

Cllr Mrs Hill reported that the result of a grant application to Awards for All was still awaited.

**96.4 Brockwell Group**

No report.

**96.5 RCCE**

No report.

**96.6 Witham Local Area Committee**

Although he did not attend, Cllr Ezra reported that the Mineral Extraction Plan (Parkgate Farm) was discussed at the meeting held on 10 November 2009 when it was agreed to object to all gravel extractions proposed except any extensions to the existing Bradwell Pit.

**96.7 Kelvedon Institute**

No report.

**96.8 Any Other Outside Bodies**

**96.8.1 Packhorse Bridge Society**

Cllr Mrs Hill reported that the East of England Co-operative Society had donated £1,000 from its Community Dividend Fund and that Foster Contracting had also donated £1,000 to the Society.

**96.8.2** The Tree Warden, Cllr Ezra, reported that it was National Tree Week and that everyone was being encouraged to plant fruit trees this year.

**97/2009-10 Correspondence, and items from EALC**

The correspondence, and items from EALC, were noted.

**98/2009-10 Highways and Road Safety Matters**

**98.1 BDC Review of Off-Street Parking**

The Council had no comment to make with regard to these proposals.

**98.2 High Street car park signage**

The Clerk confirmed that she would ascertain the current position regarding the installation of the new car park sign.

**98.3 A12 Bridge South-bound**

Cllr Dixon reported that ECC and Atkins would be resolving the issue regarding the lighting not working.

**99/2009-10 Community Safety and Health**

**99.1 Community Warden**

No report.

**99.2 Street Scene Litter Strategy**

The Council noted the request from Braintree District Council but had no comments to make.

**99.3 Any other reports**

None.

**100/2009-10 Future Events**

A list was available at the meeting.

**101/2009-10 Payments**

The following accounts for payment were agreed.

<b>Cheque no.</b>	<b>Payee</b>	<b>Purpose</b>	<b>£</b>
DD	Braintree District Council	OFS rates, Dec	120.00
105141	Kempco Ltd	Stationery	12.39
105142	SLCC	Book	14.75
105143	J L Knight Roadworks Ltd	Final retention, car park	2,523.18
105144	Ridgeons	Supplies re: KIB grant, Xmas lights	53.44
105145	BT Payment Services Ltd	Phone, OFS & car park	128.60
105146	Kart-a-Way Waste Mgmt	Skip, allotments	239.49
105147	Chubb Fire Ltd	OFS fire extinguishers	193.92
105148	Bay Tree Garden Centre	Christmas trees	86.00
105149	SLCC	Membership	199.00
105150	Public Works Loan Account	Loan repayments, car park & playing fd	7,811.22
105151	Braintree Citizens Advice	Grant	250.00
105152	N Ezra	Caretaking, OFS, Nov	33.00
105153	HMRC	Tax & NI, Nov	819.02
105154	Cash	Petty cash	107.40
DD	Entanet	Office broadband Dec	18.95
105155-161	Staff	Salaries & wages	2,263.63
<b>Total</b>			<b>14,873.99</b>

**Signed:**

**Date:**