

KELVEDON PARISH COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY 2 MARCH 2010 AT 7.45 PM
IN THE COUNCIL CHAMBER**

PRESENT: Cllr C Martin in the Chair
Cllrs Mrs J Anderson Mrs J Coates Q Colborn T Dixon N Ezra
G Dossett Mrs L Hill
Clerk Ms L R Fuller Clerk's Asst Mrs S Green

Also present: County Councillor N Edey
One member of the public

135/2009-10 Apologies for Absence

Cllrs J Hackworth, M Pilbeam, H Siggers

136/2009-10 Confirmation of Minutes

The minutes of the meeting of the Council held on 2 February 2010 were amended at minute no. 128.3/2009-10 by the addition of the sentence 'The Council did not discuss the proposals' after 'highway improvements'. The minutes were then agreed and signed as a correct record.

137/2009-10 Declarations of Interest

The Chairman reminded Members that declarations must be made at the beginning of the meeting or as soon as an interest in an item became apparent. The Clerk also informed the meeting that she had recently learned of a new requirement:

that when members considered the accounts for payment, if they had had a personal and /or prejudicial interest at the time when the reason for the payment was originally agreed, then they should declare that interest again and act accordingly.

Cllr Ezra declared a personal and prejudicial interest in the accounts for payment as a provider of services.

138/2009-10 Public Questions

None.

139/2009-10 Matters for Report

None.

140/2009-10 Reports from Committees

140.1 Planning

140.1.1 The reports of the meetings held on 25 January and 8 February 2010 were noted, minutes having been circulated.

140.1.2 Cllr Dixon advised the Council that Colchester Borough Council would be holding consultation meetings on the Local Development Framework on 30 March and 14 April 2010.

140.2 Recreation

140.2.1 The report of the meeting held on 15 February 2010 was noted, minutes having been circulated.

140.2.2 Grant to Kelvedon Institute

Cllr Mrs Hill declared a personal interest in this item as her husband was the Treasurer of Kelvedon Institute.

Cllr Dossett declared a personal interest in this item as he was a member of the Institute Management Committee.

The Council agreed the payment of a grant to Kelvedon Institute for doors and door furniture amounting to £370. Power: LGA 1972 s133.

140.2.3 Youth Forum

Cllr Dixon reported that the disco held in February had been very successful. The next one would be held on 12 March 2010.

A sponsored, fund raising, walk would take place on 6 June 2010.

140.3 Finance

The report of the meeting held on 23 February 2010 was noted; minutes had not yet been circulated.

140.4 Environment

140.4.1 Environment Committee

140.4.1.1 The report of the meeting held on 15 February was noted, minutes having been circulated.

140.4.1.2 Allotment Sheds

The Council agreed to allow allotment tenants to erect one small shed measuring a maximum of either 6 x 4 ft or 7 x 5 ft, provided that it is in keeping with the style of sheds already in existence on the allotments.

140.4.2 Emergency Planning Sub Committee

140.4.2.1 The report of the meeting held on 8 February was noted, minutes having been circulated.

140.4.2.2 The Emergency Plan was agreed.

140.4.2.3 The Council agreed that members of the Emergency Planning Sub Committee be given keys to the office to be used in the event of an emergency.

140.4.2.4 The Council agreed that Cllrs Dossett and Mrs Hill should attend a Parish Emergency Plans and Community Risk Register Event on 21 April 2010.

141/2009-10 Police Report

No report.

Cllrs Ezra and Dixon would be attending the JAG meeting on 3 March 2010.

142/2009-10 Reports from Representatives on Outside Organisations

142.1 Tripartite Group

No report.

142.2 Kelvedon Community Association

Cllr Mrs Hill reported that a Male Voice Choir would perform at a fund raising event to be held at the URC on 17 April 2010.

142.3 Kelvedon in Bloom

Cllr Mrs Hill reported that the contractors working for the Greenfields Housing Association were eager to supply and establish new planters within the village.

142.4 Brockwell Group

Cllr Ezra confirmed that the group would be meeting with BCTV on 3 March 2010 to discuss various works.

142.5 RCCE

No report.

142.6 Witham Local Area Committee

No report.

142.7 Kelvedon Institute

No report.

142.8 Any Other Outside Bodies

No reports.

143/2009-10 Correspondence, and items from EALC

The correspondence, and items from EALC, were noted.

144/2009-10 Highways and Road Safety Matters

144.1 A12 Bridge South Bound

Cllr Dixon reported that he had received notification from the Highways department

that all outstanding electrical/lighting matters would be resolved by the end of the financial year.

144.2 Speed Indicator Sign

Cllr Dixon reported that the temporary installation of the 30 mph speed indicator sign had been delayed due to the recent adverse weather conditions.

144.3 Footpath 27 (Braxted 17)

County Cllr N Edey advised the Council that the reconsideration would be taking place by the end of the new financial year (2010/2011).

145/2009-10 Community Safety and Health

145.1 Community Warden

Report noted.

145.2 Any other reports

None.

146/2009-10 Future Events

A list was available at the meeting.

The member of the public left the meeting.

147/2009-10 Payments

The following accounts for payment were agreed.

Cllrs Ezra and Mrs Hill declared a personal and prejudicial interest in the payment to Foster Contracting, as they were members of Kelvedon in Bloom.

County Cllr N Edey left the meeting.

Cheque no.	Payee	Purpose	£
105197	HMRC	Tax & NI, Feb & March	1,358.71
105198	Thompson Smith & Puxon	Land registry fee balance	10.00
105199	Ridgeons	Supplies	33.48
105200	Wicksteeds	Play equipt mtce	26.27
105201	Kelvedon Good Companions Club	Grant	50.00
105202	Kelvedon URC	Grant	250.00
105203	Foster Contracting Ltd	Works re: KIB grant	352.50
105204	C Papworth	Electricity for Christmas lights	73.14
105205	Audit Commission	2009 audit fee	1,028.13
105206	N Ezra	Caretaking, OFS, Feb	33.00
105207	J Hackworth	Travel expenses	15.80
105208	Kempco Ltd	Footpath booklet & stationery	505.08
105209	Cash	Petty cash, Feb	126.50
DD	Entanet	Office broadband Mar	19.36
105210-214	Staff	Salaries & wages	1,812.97
Total			5,694.94

148/2009-10 Exclusion of Press and Public

The Council agreed to exclude the press and public from the remainder of the meeting under the Public Bodies (Admission to Meetings) Act 1960 as the following items contained information relating to the council's property and legal affairs.

149/2009-10 Packhorse Bridge

Cllr Mrs Hill declared a personal interest as a member of the Packhorse Bridge Society.

It was agreed that the Council would seek to acquire the piece of land declared surplus by ECC, subject to satisfactory negotiations.

150/2009-10 The Chase

Cllr Dossett would have declared a personal and prejudicial interest in this item but the Clerk advised the Council that there was nothing further to report.

Signed:

Date: