

KELVEDON PARISH COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY 6 APRIL 2010 AT 7.45 PM
IN THE COUNCIL CHAMBER**

PRESENT: Cllr Mrs L Hill in the Chair
Cllrs Mrs J Anderson Q Colborn T Dixon N Ezra G Dossett
J Hackworth M Pilbeam H Siggers
Clerk Ms L R Fuller Clerk's Asst Mrs S Green

Also present: Three members of the public

151/2009-10 Apologies for Absence

Cllrs Mrs J Coates, C Martin

152/2009-10 Confirmation of Minutes

The minutes of the meeting of the Council held on 2 March 2010 were amended at minute no. 141/2009-10 by deleting "and Dixon"; and at minute no. 147/2009-10 by the addition of the sentence "Councillor Dixon asked about overtime". The minutes were then agreed and signed as a correct record.

153/2009-10 Declarations of Interest

The Chairman reminded Members that declarations must be made at the beginning of the meeting or as soon as an interest in an item became apparent.

Cllr Ezra declared a personal and prejudicial interest in the accounts for payment as a provider of services.

Cllrs Mrs Anderson, Ezra and Mrs Hill declared a personal interest in agenda item 6.5.3, land to the rear of the institute, as members of Kelvedon in Bloom.

Cllr Dossett declared a personal and prejudicial interest in agenda item 16, land at The Chase, as a resident of The Chase.

It was agreed to move agenda item 16 to the end of the meeting.

154/2009-10 Public Questions

The meeting was adjourned while a member of the public submitted various questions about the Council's view of Kelvedon Community Association's planning application for a building to the rear of the institute, and requested the Council to take certain actions. The Chairman asked the clerk to include the requests on the agenda for the next meeting of the Council.

Two members of the public left and the meeting was re-convened.

155/2009-10 Matters for Report

155.1 Annual Parish Assembly

The councillors were reminded that the Annual Parish Assembly would be taking place at the Institute at 7.45 pm on Thursday 22 April 2010.

155.1.1 Youth Forum

It was agreed that Cllr Dixon would give the report on the Youth Forum to the Assembly.

155.1.2 Footpaths Sub-Committee

The Council agreed to the Footpath Sub-Committee using the Assembly to launch the Kelvedon to Coggeshall footpath walk booklet and the circular walks sheets.

156/2009-10 Reports from Committees

156.1 Committee Agendas

The Council agreed that all committee agendas be sent to all Councillors from now on.

156.2 Planning

The reports of the meetings held on 22 February and 8 March 2010 were noted,

minutes having been circulated.

156.3 Recreation

The Council noted that the next meeting would be held at 7 pm on Monday 14 June 2010.

156.3.1 Youth Forum

Cllr Dixon reported on the success of the recent Youth Forum disco and confirmed that another would be held on 9 April 2010.

156.3.2 Play Equipment – Glebe Road/Thorne Road

Cllr Dixon confirmed that installation of the play equipment was due to start at the end of April 2010.

156.3.3 Recreation Ground

The Council raised no objections to the URC using the Recreation Ground on Sunday 25 July 2010 to celebrate the service of Rev Jerry Priest who is leaving.

156.4 Finance

The report of the meeting held on 23 February 2010 was noted; minutes having been circulated. A question was asked about the external audit report.

156.5 Environment

The Council noted that the next meeting would be held at 7pm on Wednesday 26 May 2010.

156.5.1 Footpath Sub-Committee

156.5.1.1 The report of the meeting held on 11 March 2010 was noted; minutes having been circulated.

156.5.1.2 The Council had agreed earlier that the Kelvedon to Coggeshall walk booklet should be launched at the Annual Parish Assembly.

156.5.1.3 Circular Walks – the Council agreed to a nominal charge of 25p (plus p & p if required) for these leaflets and had agreed earlier to their launch at the Annual Parish Assembly.

156.5.2 Land to the rear of the Institute

156.5.2.1 Cllr Mrs Hill declared a personal interest in this item as a member of Kelvedon Players.

The Council agreed to the request from Kelvedon Players to use the land for a social event on Sunday 6 June 2010.

156.5.2.1 Cllr Mrs Hill declared a personal interest in this item as a member of Kelvedon in Bloom.

The Council agreed to the request from Kelvedon in Bloom to use the land for temporary storage of new planters expected to be delivered in May 2010.

157/2009-10 Police Report

No report.

158/2009-10 Reports from Representatives on Outside Organisations

158.1 Tripartite Group

No report.

158.2 Kelvedon Community Association

No report.

158.3 Kelvedon in Bloom

Cllr Mrs Hill reported that the old barrels would soon be removed. The Council congratulated Cllr Mrs Hill on her recent Community Achievement Award. Kelvedon in Bloom would be holding their Annual Jungle Sale in May 2010.

158.4 Brockwell Group

Cllr Ezra reported that the group had met with BTCV on 3 March 2010 and discussed a management programme.

158.5 RCCE

No report.

158.6 Witham Local Area Committee

No report.

158.7 Kelvedon Institute

Various refurbishment works were taking place. Cllr Hackworth reminded the Council that a grant of £5,000 had been previously agreed to go towards a feasibility study.

142.8 Any Other Outside Bodies

142.8.1 Packhorse Bridge Society

Cllr Mrs Hill reported on the recent successful open afternoon.

Cllr Dixon left the meeting.

159/2009-10 Correspondence, and items from EALC

The correspondence, and items from EALC, were noted.

160/2009-10 Highways and Road Safety Matters

160.1 Cllr Colborn requested that ECC be advised that the non-slip anti-skid surface on the zebra crossing was breaking up.

161/2009-10 Community Safety and Health

161.1 Community Warden

Report noted.

161.2 The Council noted the correspondence from Braintree District Council regarding the possible re-organisation of the roles of Community Wardens.

162/2009-10 Future Events

A list was available at the meeting.

The member of the public left the meeting.

163/2009-10 Payments

The following accounts for payment were agreed.

To note payments already made

Cheque no.	Payee	Purpose	£
105215	e-on ltd	Pub cons & OFS electricity	375.15
105216	EALC	Publication	25.00
105217	Door Depot	Doors re: Institute grant	360.00
105218	A J Hinds	Door furniture re: Institute grant	56.28
105219	Ramsden Mills (East Anglia)	Supplies re: Scouts grant	235.00
105220	Kelvedon Institute	Electricity, High St car park	113.68
105221	Thompson Smith & Puxon	Legal fees re: The Chase	1,992.80
105222	Ridgeons	Supplies	34.87
105223	E Doe & Sons Ltd	PAMW machine repairs	329.85
105224	Cash	Petty cash, March	25.50
105225	Staff	Salaries & wages	252.38
			3,800.51

To agree the following accounts for payment

Cheque no.	Payee	Purpose	£
DD	Braintree District Council	OFS rates, April	106.55
105226	HMRC	Tax & NI, April	893.82
105227	EALC	Affiliation fee	521.35
105228	Kelvedon Social Football Club	Contribution to security lights	160.00

105229	Rigby Taylor Ltd	Grant to Kel & Feer Cricket Club	235.00
105230	N Ezra	Caretaking, OFS, Mar	33.00
105231	Anglian Water	OFS	49.05
DD	Entanet	Office broadband, Apr	19.36
105232-6, S.O.	Staff	Salaries & wages	2,078.02
Total			4,096.15

164/2009-10 Exclusion of Press and Public

The Council agreed to exclude the press and public from the remainder of the meeting under the Public Bodies (Admission to Meetings) Act 1960 as the following items contained information relating to the council's property and legal affairs.

165/2009-10 Packhorse Bridge

Cllrs Mrs Hill and Pilbeam declared a personal interest in this item as the council's representatives on the management committee.

The Council agreed to request ECC to defer the purchase for a year to allow KPC to make budgetary provision to cover ECC surveyors and legal fees.

The future management of the land would be put on the agenda of the Environment Committee and possible alternative sources of grant funding would be sought.

166/2009-10 102 High Street

A letter had been received from a resident concerning land ownership and street numbering of the council chamber.

After consideration of the matter, the Council agreed to write to the resident thanking him for bringing the first matter to the Council's attention and advising him that the council's solicitors are currently investigating various land ownership matters on behalf of the council.

The Council agreed that it would not wish to change the number of the council premises at 102 High Street.

Cllr Dossett left the meeting.

167/2009-10 Land at the Chase to the Playing Field

167.1 Registration of The Chase

The Council noted the report on registration of its land at The Chase.

167.2 Transfer of land from Greenfields

The Council noted the report outlining the advantages and disadvantages of proceeding with the transfer of the piece of land from Greenfields, and confirmed its agreement to the formal transfer of the land from Greenfields to the Parish Council.

Signed:

Date: