

KELVEDON PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY 1 JUNE 2010 AT 7.45 PM IN THE COUNCIL CHAMBER

PRESENT: Cllr T Dixon in the Chair (to min. no. 29)
Cllr Mrs L Hill in the Chair (from min. no. 30)
Cllrs Mrs J Anderson Mrs J Coates Q Colborn N Ezra J Hackworth
H Siggers
Clerk Ms L R Fuller

21/2010-11 Chairman of Meeting

In the absence of the Chairman and Vice Chairman, Cllr Dixon was elected chairman of the meeting.

22/2010-11 Apologies for Absence

Cllrs G Dossett, C Martin, M Pilbeam; Mrs L Hill for lateness

23/2010-11 Confirmation of Minutes

The minutes of the annual meeting of the Council held on 4 May 2010 were agreed and signed as a correct record.

24/2010-11 Declarations of Interest

The Chairman reminded Members that declarations must be made at the beginning of the meeting or as soon as an interest in an item became apparent.

Cllr Ezra declared a personal and prejudicial interest in the accounts for payment as a provider of services.

25/2010-11 Public Questions

None.

26/2010-11 Matters for Report

None.

27/2010-11 Reports from Committees

27.1 Planning

The reports of the meetings held on 26 April and 10 May 2010 were noted, minutes having been circulated.

27.2 Recreation

The Council noted that the next meeting would be held at 7 pm on Monday 14 June 2010.

27.2.1 Youth Forum

Cllr Dixon reported that installation of the play equipment at Glebe Road/Thorne Road had not yet commenced.

27.2.2 Kelvedon Music Festival

Cllr Mrs Anderson was attending the Safety Advisory Group meeting with the police as a representative of the council and KMF. Cllr Ezra was nominated to attend also as a council representative.

27.3 Finance

Noted that the minutes of the meeting on 25 May 2010 were not yet available.

27.4 Environment

Noted that the next meeting would be held at 7pm on Thursday 3 June 2010.

28/2010-11 Police Report

The email report from PC Hull was noted.

29/2010-11 Reports from Representatives on Outside Organisations

29.1 Tripartite Group

No report.

29.2 Kelvedon Community Association

No report.

29.3 Kelvedon in Bloom

KIB had held a successful Jungle Sale; the new planters had been delivered and some had already been planted up.

29.4 Brockwell Group

Cllr Ezra reported that some neighbouring properties had been dumping rubbish on the Meadows; agreed that a letter would be sent to adjacent properties.

29.5 RCCE

No report.

29.6 Witham Local Area Committee

Cllr Ezra reported on the last meeting at which the allotment grant applications had been considered; and also referred to a BDC list of possible housing sites in the district.

29.7 Kelvedon Institute

The Institute had cleared out a drain run.

29.8 Any Other Outside Bodies

None.

Cllr Mrs Hill joined the meeting and assumed the chair.

30/2010-11 Correspondence, and items from EALC

The correspondence, and items from EALC, were noted.

31/2010-11 Highways and Road Safety Matters

31.1 It was reported that the Speed Indicator Device in London Road required calibration.

31.2 Pedestrian Crossing – High Street

Cllr Mrs Hill presented the results of the consultation carried out at the Annual Parish Assembly. They were inconclusive. It was agreed that she would present the options at an event she was to attend shortly and obtain more responses.

32/2010-11 Community Safety and Health

32.1 Community Warden

It was agreed to ask BDC to cease sending the reports as they were of very little value.

32.2 Any other reports

None.

33/2010-11 Accounts – Annual Return 2009/10

The Council approved Section 1 of the Annual Return, the Statement of Accounts, and answered “yes” to questions 1-8 in Section 2, the Annual Governance Statement.

The clerk reported that the Internal Audit had now been carried out.

34/2010-11 Boundary between High Street car park and Kelvedon House

The Council noted the discussion held between the Chairman and the Chief Executive of Autism Anglia. It was agreed that if AA informed the council of the cost of erecting concrete pillars, or an alternative economical method of hanging the gates, then the council would consider making budgetary provision to fund this in 2011/12.

35/2010-11 Members’ Allowances

The Council noted the report on Members’ Allowances and decided to take no further action.

34/2010-11 Future Events

A list was available at the meeting.

35/2010-11 Payments

The following accounts for payment were agreed.

Cheque no.	Payee	Purpose	£
DD	Braintree District Council	OFS rates, June	108.00
105248	A Jolly	Contribution to street light electricity	30.00
105249	Ridgeons	KIB grant	32.92
105250	Kempco Ltd	Stationery	39.81
105251	E Doe & Sons Ltd	PAMW machine mtce	86.96
105252	Kelvedon Institute	Annual Parish Assembly	30.80
105253	PWLB	Loan repayments, car pk & pl fd	7,811.22
105254	HMRC	Tax & NI, June	931.43
105255	Cash	Petty cash, May	90.14
105256	N Ezra	Caretaking, OFS, May	33.00
105257	Ridgeons	Supplies re: KIB grant	53.79
105258	E W King & Co Ltd	Cont. to KSFC mtce of playing fld	52.50
105259	Amberol Ltd	KIB grant	264.38
105260	Impact Parking Enforcement Ltd	High Street car park	86.25
DD	Entanet	Office broadband, June	19.36
105261,2, SO	Staff	Salaries and Wages	2,027.67
Total			11,698.23

36/2010-11 Exclusion of Press and Public

The Council agreed to exclude the press and public from the remainder of the meeting under the Public Bodies (Admission to Meetings) Act 1960 as the following items contained information relating to the council's property affairs.

37/2010-11 Land at The Chase to the playing field

The Council noted the report.

It was agreed that the rights which the solicitor had itemised would be granted to Greenfields, but only over the Chase to the playing field, not the Chase to the council chamber.

It was also noted that owing to the age of and lack of detail in the conveyancing plans, it was unlikely that the council would succeed in proving that it was the owner of the disputed land. It was agreed not to pursue this matter further.

Signed:

Date: