

KELVEDON PARISH COUNCIL

ENVIRONMENT COMMITTEE

Minutes of the meeting held on Thursday 3 June 2010 in the Council Chamber

Present: Cllr H Siggers in the Chair
Cllrs Mrs J Anderson N Ezra
Clerk Ms L R Fuller

E1/2010-11 Election of Chairman and Vice Chairman

Cllr Siggers was elected Chairman and Cllr Ezra Vice Chairman for the year 2010/11.

E2/2010-11 Apologies for Absence

Cllrs Dixon, Dossett and Mrs Hill

E3/2010-11 Confirmation of Minutes

The minutes of the meeting held on Monday 15 February 2010 were confirmed as a correct record and signed by the Chairman.

E4/2010-11 Declarations of Interest

None

E5/2010-11 Matters for Report

5.1 Planters – min. no. E32/2009-10

Noted that Essex County Council has not yet issued licences for the planters, which have been applied for, but has assured the council that this is acceptable.

5.2 Christmas Lights

Cllr Ezra agreed that he would continue with the Christmas lights for 2010 and would obtain more information about the LED lights which the council proposed to purchase as a trial. He confirmed that a risk assessment needed to be carried out, both on the installation and taking down of the lights, and also while they were in situ. Cllrs Siggers and Ezra agreed to undertake this.

The shortage of volunteers was noted; publicity would be carried out the same as last year.

It was agreed not to put lights on the One Stop Shop as the roof was considered unsafe.

E6/2010-11 Post Box – deferred from last meeting

It was agreed to request Royal Mail to install a post box in the vicinity of the old Post Office in the High Street. The proposal for a box in the area of Curlew Close would not be pursued at present.

E7/2010-11 Allotments

Cllr Siggers declared a personal interest in this item as he had rented part of the site, but had relinquished it during the year.

7.1 Newly opened area

Noted the number of new plots let and that there is space for more.

It was agreed to take no further action at present on a new car park, although the plots at the far end of the site could be left vacant for the time being, to keep future options open.

7.2 Driveway to existing car park

It was agreed to obtain a quote to repair the surface of the driveway, and to proceed with the work if the quote was acceptable. Ideally this work should

be carried out annually and it was agreed to budget for it in future.

7.3 Rents for 2010/11

It was agreed that the rents for 2010/11, due in September 2010, should be increased to £19 (composed of £11 for rent and £8 for water/works).

7.4 Allotment grant from Braintree District Council

Noted that the council had heard informally that a grant of £1,750 had been made for two new taps and a noticeboard.

E8/2010-11 Applications for grants

8.1 Packhorse Bridge Society

It was agreed to make a grant of £250 towards the future purchase of materials by the Packhorse Bridge Society, and to hold the amount in the council's account until required.

Power: LG (MP) A 1976 s144

8.2 Kelvedon in Bloom

Cllrs Mrs Anderson and Ezra declared a prejudicial interest in this item as members of the KIB committee; this left the meeting inquorate so the matter would be referred to the Council.

8.3 St Mary's Church

It was agreed to grant £750 towards the upkeep of St Mary's churchyard.

Power: LGA 1972 s214

E9/2010-11 Footpath 14

The committee agreed to the informal proposal from Essex County Council to convert the length of Footpath 14 from Easterford Road to Docwra Road into a hard-surfaced cycleway.

E10/2010-11 Sandbags in High Street car park

It was agreed to include an amount for a small fenced enclosure in next year's budget.

E11/2010-11 Duties of Parish Amenity and Maintenance Warden

It was agreed that a monthly litter pick along London Road would be included on the work schedule of the PAMW..

E12/2010-11 Date of next meeting

7pm on Thursday 23 September 2010.

E13/2010-11 Exclusion of press and public

It was resolved to exclude the press and public from the remainder of the meeting under the Public Bodies (Admission to Meetings) Act 1960 as it contained information relating to the council's property affairs.

E14/2010-11 Packhorse Bridge

Referred from Council meeting on April 2010.

The committee noted the report from Cllr Mrs Hill which had been circulated several days earlier. It was agreed that the committee did not want the liability of on-going costs of maintaining the bridge and associated land, nor of future long-term costs.

Signed:

Date: