

KELVEDON PARISH COUNCIL

ANNUAL PARISH ASSEMBLY

Minutes of the Annual Parish Assembly held at 7.45 pm on Wednesday 27 April 2016 at The Institute, High Street, Kelvedon.

Present: Cllr C Martin (Chairman); Parish Councillors – J Anderson, A Blackwell, L Buttery, T Dixon, J Hooper, L Humpington, W Humpington, R Lancashire, R Minns, M Pilbeam, Parish Clerk – P Potter; Clerk's Assistant – S Green; District Councillors J Elliott & R Mitchell and 10 members of the public.

- 1 Welcome and introduction of Councillors and Guests**
Cllr Martin welcomed everyone to the meeting and introduced the Parish Councillors; Clerk; Clerk's Assistant and all guest speakers.
- 2 Apologies for absence**
Apologies for absence were received from Priti Patel MP and County Cllr Lady P Newton.
- 3 Minutes of the Annual Parish Assembly held on 25 March 2015**
The minutes of the Annual Parish Assembly held on 25 March 2015 were agreed and signed as a correct record.
- 4 Report by Chairman of the Parish Council - Cllr Martin**
The report prepared by Cllr Martin was distributed prior to the commencement of the meeting and is attached as Appendix 1.
- 5 Written report from our MP - Priti Patel**
No report provided.
- 6 Report by our County Cllr - Lady P Newton**
District Cllr Mitchell read out the content of CC Newton's report in her absence. The following points were noted:
 - ECC to save £1,000,000 a week over next 4 years.
 - Council Tax had risen for the first time in 5 years.
 - Key areas for investment included - business, the elderly & vulnerable, delivering a first class education service and greater roles for communities.
 - Super fast broadband now reaching a further 10% of homes with 85% of the county covered.
 - New Lower Thames Crossing - Public Consultation on-going.
 - Demand, responsive transport being introduced in the north of the District.
- 7 Reports by our Braintree District Councillors - Cllr Elliott & Cllr Mitchell**
Cllr John Elliott - spoke about three key areas BDC are involved in.
 1. Local Plan
It was noted that the general public would be consulted during a six week period from June to August with a further consultation in November/December 2016. The draft plan would be submitted to the Planning Inspectorate for consideration in February 2017 before being referred back to BDC for ratification. Cllr Elliott stressed that no decisions had been made at present.
 2. Cllr Elliott informed those present that BDC had been awarded 'Local Authority of the Year' by the 'Keep Britain Tidy' campaign. KPC were thanked for their efforts in keeping Kelvedon clean & tidy.
 3. A report had been sent to ECC referring to numerous road & pavement defects, as well as poor road markings in Kelvedon. It was noted that ECC's funds for such repairs were short & all works would be judged on a priority basis.

Cllr Dixon raised concerns over the lack of social housing on new developments.

Cllr Robert Mitchell - informed the assembly that BDC had moved on during the last year in a number of areas:

- Solar panels had been installed on the Lakes Road Discovery Centre with a new adventure skyline visitor attraction at the Discovery site.
- the recycling service had been expanded to include flats.
- North Essex Parking Partnership in process of providing residents/business parking scheme in Station Road, to be in place by the end of the year; with a similar scheme being considered for Bridge Meadow.
- Handyman service being provided for frailer residents in the District.
- New BDC website.
- £1,500 per District Cllr being made available to award to local projects in their ward.
- 60 affordable homes built across District .
- Lobbying for improvements to A12 & A120. A12 to 3 lanes due to be started by 2020 according to Government. Highways England aware of problems with A12 junction at Feering.

Cllr L Humpington raised a question regarding the timescales of the proposed Crown Estates Development at Feering. DC Mitchell advised that the application should not be determined until after 31 May but confirmed that District Councils were obliged to determine all applications that are submitted.

8 Financial Report of the Parish Council

The report was distributed prior to the commencement of the meeting and is attached as Appendix 2.

9 Report by the Neighbourhood Plan Group

J Hinds, Chairman of the group, gave an informative update on progress so far. It was noted that the group was established in 2015 with six topic groups and around 30 volunteers. Currently in the process of information gathering and preparing household survey due for distribution in mid-May.

N Joshua, a Landscape Architect, spoke about the Environment & Heritage group who were liaising with ECC, BDC and the Essex Wildlife Trust.

The public were encouraged to be involved by signing up for regular newsletters and updates.

10 Report by the Youth Forum - Cllr Dixon

Cllr Dixon confirmed that the discos had been running for 10 years and continued to be well attended. Volunteers currently being sought to run disco for 'older' children. Thanks were expressed to J Hinds for all her work as the YF Secretary.

11 To receive questions from the public concerning matters over which the Parish Council has control over or some influence

Questions were raised regarding the following:

Q1. Kilvert, Maldon Road - Is there to be a public meeting regarding the current 'Grangewood' planning application?

A. Cllr Elliott would check with BDC and confirmed that he had held discussions with senior planners regarding the areas of concern.

Q2. J Hinds spoke as Chair of Trustees of the Institute Hall and gave thanks to KPC for all their support in the development of the new hall. Old Hall now to be brought up to equivalent standard.

Q3. Query from resident regarding the painted 'cycles' on the High Street and London Road.

A. Cllr Pilbeam confirmed that the markings were there to inform of the designated cycle route that runs through the village.

Q4. Coates, Maldon Road - concerned about on-going problem with junction of High Street and St Mary's Square. Despite signage, large articulated vehicles still continuing to access Maldon Road and beyond causing damage to property.

A. DC Mitchell confirmed that new signage had been approved but not yet installed.

Q5. N Joshua - concerned about lack of road markings at junction of Swan Street with Heron Road.

A. DC Mitchell agreed to follow up.

Q6. Cllr Elliott raised concerns over the Station car park being full and the problems caused by on-street parking at the narrowest point of the High Street outside the Conservative Club. Cllr Pilbeam advised that the car park to the rear of the One-Stop convenience store was often full. Cllr Elliott asked that KPC consider carrying out a survey of the problem areas.

Q7. J Hinds - concerned about the problems encountered when exiting the High Street car park as a result of cars parked in the road.

Various discussions took place regarding the High Street and parking matters in general.

The meeting closed at 9.26 pm, when the Chairman thanked everyone for attending.

Signed:

Date: