

# Kelvedon Parish Council

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THE OLD FIRE STATION, 102 HIGH STREET, KELVEDON, ESSEX. CO5 9AA

The minutes of the General Purpose Committee meeting held on Thursday 14<sup>th</sup>. January 2016 at the Parish Council office at 8pm

Present: Cllrs. Jean Anderson, Louise Buttery, Terry Dixon, Rob Lancashire and the Temp. Clerk Kevin Money

**1. To elect a Chairman and Vice-Chairman for the committee**

Cllr Anderson proposed and Cllr Buttery seconded that Cllr Dixon act as Chairman  
This was carried unanimously

Cllr Anderson proposed and Cllr Dixon seconded that Cllr Minns act as Vice-Chairman. This was carried unanimously.

**2. Apologies for Absence** were received by Cllr R. Minns

**3. Declaration of Interest.** There was no declaration of interest

**4. Terms of Reference for the committee**

The clerk circulated to the Councillors the "Terms of Reference" already in operation with the Finance, employment and planning committees. It was agreed to use these references with the exception of the "Purpose" of the committee.

Instead the purpose of the committee to be inserted to read

"For the improvement of recreational, environmental, maintenance and improvement of the village amenities in the Medium to long term requirement for the benefit to local residents".

This was agreed by the Councillors. The clerk was instructed to produce a "Terms of Reference" for the committee.

**5. Public Discussion.** There were no public in attendance

**6. Matters for Report** – There was nothing to report as this was the inaugural meeting, however Cllr Anderson asked whether this committee could meet on a bi-monthly basis and at 7.30pm. The was agreed by Councillors

**7. Planning Appeal – Bridge Farm 20 New Road**

Cllr Dixon asked that a response be submitted to BDC by 19.01.16 regarding S106 monies. The committee recommended, subject to Full Council approval, that any financial contribution received be put towards a provision of proposed replacement play equipment for the existing toddlers' play area together with a proposed new multi-gym indoor and outdoor sports facility.

This submission was agreed by Councillors.

**8. Date of next meeting** 16th March 2016 at 7.30pm

The Chairman closed the meeting at 9.35pm

Signed .....16<sup>th</sup> March 2016

Terry Dixon

