

Kelvedon Parish Council

The Old Fire Station, 102 High Street, Kelvedon, Essex CO5 9AA

GENERAL PURPOSE COMMITTEE MINUTES

of the meeting held 2 November 2016

Present: Cllr Lancashire (Chair), Cllr Minns, Cllr Jayatillake

GP17/16-17 Apologies for Absence

Apologies were received and accepted from Cllr Humpington, Cllr Buttery and Cllr Anderson.

GP18/16-17 Declarations of Interest

None

GP19/16-17 Confirmation of minutes

It was Proposed Cllr Lancashire, Seconded Cllr Minns and unanimously Resolved to accept the minutes of the General Purpose Committees held on 16 March 2016 and 22 September 2016 to be true records and were signed accordingly.

GP20/16-17 Public Discussion

None

GP21/16-17 Play areas inspections

The Clerk reported that many of the actions required from the RoSPA safety inspection report could be undertaken by the PAMW, either immediately or over the winter months (such as rust removal and painting). Other jobs would need more specialised work and the Clerk will arrange for quotations to be received to progress these. With regard to the see saw, the Clerk will obtain quotes to repair it and bring back these costs against the cost of providing a new piece of equipment. Ideas for replacing the slide climber are also being investigated and will be brought back to the next meeting.

GP22/16-17 CCTV cameras

It was agreed to use the time at the CCTV training session (date to be advised), to discuss the current set up of the system.

GP23/16-17 Dog bin – iron bridge area, adjacent Church Road (Cllr Tremain to report)

It was Proposed Cllr Jayatillake, Seconded Cllr Minns and unanimously agreed to site the current spare dog bin at this location, to help to alleviate the amount of dog waste which is not picked up in this area. The Clerk will liaise with the PAMW and any relevant authority to ascertain the best site for the bin and arrange for this to be installed.

GP24/16-17 Former Autism Anglia property

It was Proposed Cllr Minns, Seconded Cllr Jayatillake and unanimously agreed to arrange for the PAMW to make up some small concrete bollards to place across the gateway into the rear of Kelvedon House, to ensure that it is clear that the access arrangement has now come to an end. The Clerk will write to the new owners, once they are known, to ensure that details are known.

GP25/16-17 Allotments – Planned meeting update

It was agreed to have an informal agenda and to take questions from allotment holders prior to the meeting as far as possible, so that the issues can be collated together for ease of discussion.

The Committee also requested that any proposed changes to the terms and conditions for the allotments and any further expenditure which looked likely to need to be made be brought back to the Committee in January.

GP26/16-17 Date of next meeting

18 January 2017 at 8.00 pm.

Signed:

Date: