

**KELVEDON PARISH COUNCIL**  
**GENERAL PURPOSE COMMITTEE**

**Minutes of the meeting held on Wednesday 16 March 2016 at 7.30 pm in the Council Chamber.**

**Present:**

Cllrs:	Anderson	Blackwell	Buttery
	Dixon	Lancashire	Minns
	(Chairman)		

Clerk: P Potter

**GP9/2015-16 Apologies for Absence**

None.

**GP10/2015-16 Confirmation of Minutes**

The minutes of the meeting held on 14 January were agreed and signed as a correct record.

**GP11/2015-16 Declarations of Interest**

Cllr Dixon declared a non-pecuniary interest in the Youth Forum and KCA.

Cllr Blackwell declared a non-pecuniary interest in KCA.

Cllr Buttery declared a non-pecuniary interest in the Youth Forum.

**GP12/2015-16 Public Discussion**

No members of public in attendance.

**GP13/2015-16 Matters for Report**

Recreation ground: Further to a Youth Forum meeting, Cllr Dixon reported back on suggestions which have been put forward in the past and which are still on a 'wish list'. It was suggested that these items could be revisited again, as follows:

- Toddlers play area – Councillors need to pay a visit to look at what's currently there, any maintenance issues and what may be needed to be replaced or improved.
- Exercise equipment – suggestion that two pieces of equipment are put in first to see how well used they are, before putting in a further two. Concern was expressed about 'peppering' the recreation ground with lots of different things and not leaving any empty 'green' areas for running around and playing large games.
- Other suggestions put forward were for ideas such as a 'boardwalk' and further benches in other open space areas to spread the provision to other demographics, rather than just focusing on play equipment.
- Hard play area – a suggestion was put forward for two goals to be provided.
- Provision of a covered sheltered area for older children, has been asked for.

- Toilet facilities – this was high up on a recent survey response as something which residents would like re-opened. It was agreed to look into possibility of providing toilet facilities in the future.
- It was suggested that the Parish Council could look into employing a consultant to look at the space/building/toilets and the area in general. It may be possible that BDC could advise on how to go about sourcing a suitable consultant.
- With regard to the footpath through to the recreation ground, it was suggested that the Parish Council look at whether providing lights along here would be viable, either as bollard or pavement level lights.

**GP14/2015-16 Christmas Lights**

At a recent Kelvedon Community Association meeting, it was agreed that they are still keen on helping with the Christmas lights, both financially and with putting them up. KCA are willing to match fund the PC with the lights. It was therefore agreed to link up with KCA on this project, with the intention that the lights belong to the PC, with a 50% grant towards the cost coming from the KCA. The Clerk will find out information on budgets for the next meeting, with Cllr Pilbeam reporting back with some options to look at.

It was agreed that the starting point needs to be what kind of lights and effect the PC want for the village and working this back to costs and funding.

It was also agreed that liaison needs to take place with residents and businesses along the High Street to ascertain willingness to allow for hooks to be put up to string lights from, to see if this is a viable option and also to find out the situation with street lights and whether there are any options for using these to put up lights. Information about how many connections/electricity points the PC has along the High Street is needed, together with looking into Christmas tree locations. It was agreed to bring ideas and information back to the next meeting.

**GP15/2015-16 Office re-decoration**

The Clerk circulated a list of ideas and items which need attention with the building and office area, which Councillors agreed were all reasonable. However, costs of replacing windows and dealing with heating/insulation could be quite high. It was also agreed that storage for PAMW equipment needs to be evaluated and improved as the current situation is very poor.

**GP16/2015-16 Dates and times of meetings**

It was agreed to look at the timing of this committee in conjunction with other meeting dates.

**GP17/2015-16 Date of next meeting**

To be agreed at the May Parish Council Meeting.

**Signed:**

**Dated:**

