

# Kelvedon Parish Council

**The Old Fire Station, 102 High Street, Kelvedon, Essex CO5 9AA**

03 March 2016

Dear Councillor

Members of the Council are summoned to attend an Extraordinary Meeting of the Council immediately after the conclusion of the Finance Committee and Personnel sub-committee meetings on Wednesday 9 March 2016 in the Council Chamber, to transact the business shown in the agenda.

Members are reminded to declare any personal or prejudicial interests as they arise on the Agenda.

The public and press are welcome to be present.

*Craig Martin*  
Chairman

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## A G E N D A

- 1 Apologies for Absence**  
To receive any apologies for absence.
- 2 Declarations of Interest**
- 3 External Audit Arrangements**
- 4 Vote on move into private session**

### **Exclusion of Press & Public**

The Council agreed to exclude the press and public from the remainder of the meeting under the Public Bodies (Admission to meetings) Act 1960 as the following item contains confidential information.

**Swan Street – Freedom of Information Request (previously circulated)**