

Kelvedon Parish Council

The Old Fire Station, 102 High Street, Kelvedon, Essex CO5 9AA

06 October 2016

Dear Councillor

Members of the Council are summoned to attend the meeting of the Council at 7.30 pm on **Tuesday 4 October 2016** in the Council Chamber, to transact the business shown in the agenda.

Members are reminded to declare any disclosable pecuniary or non-pecuniary interests at Item 109/16-17, or as they arise on the Agenda.

The public and press are welcome to be present.

Philippa Potter
Parish Clerk

A G E N D A

- 107/16-17 Apologies for Absence**
To receive any apologies for absence.
- 108/16-17 Co-option of new Councillor**
- 109/16-17 Declarations of Interest**
- 110/16-17 Confirmation of Minutes**
To confirm the minutes of the full Council meeting held on 6 September 2016.
- 111/16-17 County Councillor, District Councillor(s) and Police Reports**
- 112/16-17 Public Discussion**
The public are invited to discuss issues within Kelvedon – **3 minutes maximum each person.**
- 113/16-17 Allotments – unlet/unkept plots**
- 114/16-17 Telephone Line/Broadband for CCTV at The Institute**
- 115/16-17 Clerk Reports**
- General report
 - Finance report
- 116/16-17 Councillor Vacancy – update**
Process to be agreed.
- 117/16-17 Consideration of new container for PAMW equipment**
- 118/16-17 BDC Consultation on removal of payphone boxes within Kelvedon**
- 119/16-17 Essex Playing Fields Association – AGM 13 October 2016**

- 120/16-17 Future of Kelvedon News Magazine**
Cllr Lancashire to stand down as editor after December edition.
- 121/16-17 Christmas Tree Festival**
- 122/16-17 EALC – Local Government Finance Settlement Technical Consultation (DCLG)**
Response required.
- 123/16-17 Snivellers Lane rail crossing consultation**
KPC to formalise response.
- 124/16-17 Reports from Committees**
- 124.1 Planning**
- 124.1.1** July meeting, confirmed minutes have been circulated. September meeting – draft minutes not yet circulated. Next meeting due to be held 17 October 2016.
15/01593/FUL – Land rear of 26-30 High Street
Demolition of existing outbuilding and erection of new dwelling and single detached garage – revised plans/additional plans/additional information.
- 124.2 Finance**
- 124.2.1** Next meeting due to be held 14 December 2016.
- 124.3 Personnel sub-committee**
- 124.3.1** Next meeting due to be held 14 December 2016.
- 124.4 General Purpose Committee**
- 124.4.1** Next meeting due to be held 2 November 2016.
- 124.4.2 Terms of Reference**
To be endorsed by Council.
- 124.5 Neighbourhood Plan Committee**
- 124.5.1** Next meeting date not yet decided.
- 125/16-17 Regular items/reports from working parties**
- 125.1 IWMF (Hooper, Lancashire, Martin)**
- 125.2 High Street Car Park (Anderson, Lancashire, Mlnns)**
- 125.3 Blackwater Aggregates (Lancashire)**
- 125.4 BALC (Buttery)**
- 125.5 5 Year Plan (L Humpington, Lancashire)**
- 125.6 A120/A12 Community Forum (any available Cllr)**
Cllr Humpington to report back.
- 126/16-17 To receive written reports from representatives on outside organisations**
- 127/16-17 Correspondence, and items from EALC**
- 128/16-17 Highways & road safety matters**
- 129/16-17 Facebook/Twitter Update – Report from Cllr Hooper**
- 130/16-17 Accounts for payment**
To agree the accounts for payment; a list will be available at the meeting.