

# Kelvedon Parish Council

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The Old Fire Station, 102 High Street, Kelvedon, Essex CO5 9AA

## GENERAL PURPOSE COMMITTEE

To members of the **General Purpose Committee:**

Cllrs Anderson, Buttery, Humpington, Jayatillake, Lancashire & Minns

Members of the General Purpose Committee are summoned to attend a meeting on

**Tuesday 6 December 2016, at 7.15 pm**

in the Council Chamber, to transact the business shown in the agenda.

Members are reminded to declare any disclosable pecuniary or non-pecuniary interests at item GP28/2016-17, or as they arise on the agenda.

The public and press are welcome to be present.

*Philippa Potter*  
Clerk

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## A G E N D A

- GP27/16-17 Apologies for Absence**  
To receive any apologies for absence.
- GP28/16-17 Declarations of Interest**  
The Chairman to invite Councillors to declare any appropriate disclosures.
- GP29/16-17 Confirmation of minutes**  
To confirm the minutes of the General Purpose Committee held on 2 November 2016 and to sign the minutes of the meeting held on 16 March 2016.
- GP30/16-17 Public Discussion**
- GP31/16-17 Formation of Asset Management sub-committee**  
To agree the following:
- The formation of an Asset Management sub-committee of the General Purpose Committee
  - Committee members
  - Date & time of first meeting
- GP32/16-17 Date of next meeting**  
18 January 2017 at 8.00 pm.