

# Kelvedon Parish Council

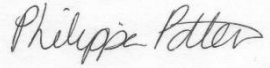
The Old Bank, 63 High Street, Kelvedon, CO5 9AE

The next meeting of the  
**Parish Council**  
will be held on

**TUESDAY 5 MARCH 2019**

at 8.00pm  
in the  
**Council Chamber**

for the purpose of transacting the business shown in the agenda below  
The public and press are welcome to attend  
Please note this meeting may be recorded



Clerk  
25 February 2019

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## AGENDA

- 169/18-19 Apologies for Absence**  
Members are reminded that the Local Government Act 1972, s85, states that apologies for absence must be received prior to a meeting.
- 170/18-19 Declarations of Interest**  
To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.
- 171/18-19 Minutes of the Previous Meeting**  
To approve and sign the minutes of the meeting of Full Council, held on 5 February 2019.
- 172/18-19 County Councillor and District Councillor Report**
- 173/18-19 Public Forum**  
The public are invited to address the Council on issues within Kelvedon. Each person may speak for up to three minutes.
- 174/18-19 Clerk's Report**  
To note the previously circulated report and ask any questions.
- 175/18-19 Finance Report**  
To note the previously circulated report and ask any questions.
- 176/18-19 Kelvedon Neighbourhood Plan**  
To agree in principle to include the following appendices to the Plan:
- Community Actions, Aspirations and Developer Contributions
  - Development Aspirations

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- 177/1/-19 ECC Highways Devolution Pilot Agreement**  
To Resolve to sign up to the above pilot scheme, and to execute the agreement deed by way of the signatures of two Parish Councillors and witnessed by the Clerk, in accordance with Standing Order 22.
- 178/18-19 Parish Council Action Plan**  
To agree the Action Plan for the Parish Council for the year 2019-20.
- 179/18-19 Review of Operational and Financial Risk Assessment**  
To review this document and approve.
- 180/18-19 Review of Asset Register**  
To undertake the annual review of the Asset Register.
- 181/18-19 Review of Internal Controls Policy**  
To undertake the annual review of this policy.
- 182/18-19 Annual Parish Assembly**  
To go over the final arrangements for the Assembly.
- 183/18-19 Meeting Dates 2019/20**  
To agree the meeting dates for Full Council and Committees for the next civic year.
- 184/18-19 Parish Council Training**  
To agree to book whole Council training with EALC for a two hour module course, to be hosted at the KPC offices, at the cost of £360.
- 185/18-19 Office Photocopier Replacement**  
To agree to the replacement of the office photocopier for either:
- Purchase and maintenance agreement
  - 3 year rental and maintenance agreement
  - 5 year rental and maintenance agreement
- Costs to be provided prior to the meeting – not available at time of agenda publication.
- 186/18-19 Praise in the Park**  
To agree to the use of the Recreation Ground for the URC's Praise in the Park event, on either 9 or 23 June 2019, between 3pm and 5.30pm.
- 187/18-19 Accounts for Payment**  
To agree payments to be made as per previously circulated and note any payments made between meetings.
- 188/18-19 Exclusion of the Public & Press**  
To resolve to exclude the public and press under the Public Bodies (Admission to meetings) Act 1960 from item 189/18-19, to enable the Parish Council to consider confidential legal matters.
- 189/18-19 Grant of Easement**  
To agree details of request for an Easement.