

KELVEDON PARISH COUNCIL

ANNUAL PARISH ASSEMBLY

Minutes of the Annual Parish Assembly held at 7.45 pm on Wednesday 26 April 2017 at The Institute, High Street, Kelvedon.

Present: Cllr C Martin (Chairman); Parish Councillors – J Astley, L Buttery, J Hooper, L Humpington, R Lancashire, R Minns, M Pilbeam and A Tremain.
Parish Clerk – P Potter; Clerk's Assistant – S Green
District Councillor R Mitchell
41 members of the public.

1 Welcome and introduction of Councillors and Guests

Cllr Martin welcomed everyone to the meeting and introduced the Parish Councillors; Clerk; Clerk's Assistant and guest speakers.

2 Apologies for absence

Apologies for absence were received from P Patel MP; County Cllr Lady P Newton; Parish Cllr I Jayatilake and one member of the public.

3 Agreement of Minutes of the Annual Parish Assembly held on 27 April 2016

The minutes of the Annual Parish Assembly held on 27 April 2016 were agreed and signed as a correct record (proposed and seconded by two members of the public).

4 Report by Chairman of the Parish Council - Cllr Martin

The report prepared by Cllr Martin was distributed prior to the commencement of the meeting and is attached as Appendix 1.

5 Financial Report of the Parish Council

The report was distributed prior to the commencement of the meeting and is attached as appendix 2.

6 Reports from County and District Councillors

District Cllr Mitchell read out the content of CC Newton's report in her absence. The following points were noted:

- CC Newton thanked all members and residents for their support during her time as County Councillor and it was noted that she would be standing down at the forthcoming election.
- Pressures continue on the ECC budget, particularly in relation to care of the elderly.
- A12/A120 optional routes out currently out for consultation.
- IWMF at Rivenhall - current application in, in respect of height of stack – an Environment Permit is required before any works can commence.

Prior to proceeding with his own report, District Cllr Mitchell declared a substantial non-pecuniary interest, in respect of the detail of the Crown Estate Proposals at Feering.

The following points were noted from District Cllr Mitchell's report:

- BDC had continued to invest in waste, parking and carbon management.
- Recycling service to be introduced to 2,700 flats as well as food waste collections to schools.
- 'Love Essex' litter campaign resulted in a reduction in litter of 43% across Essex.
- Braintree Energy Switch scheme - available to residents.
- Planning permission was granted for 1,200 homes in the district over last year.
- Achieved 71% superfast broadband across district.
- A number of health and community campaigns/initiatives are ongoing.

- BDC had purchased the freehold of part of the old Braintree College for a Doctors' surgery.
- Councillors' Community Grant Scheme - £1,500 available to each District Cllr to distribute within each ward - contact Cllrs Mitchell and Elliott to apply.
- Customer Excellence Awards were achieved for high customer service.

7 Presentation of Long Service and Community Awards

The Parish Council were pleased to implement the awarding of long service certificates to those Councillors retiring with effect from the May 2015 elections onwards, who had completed over ten years' service.

The following awards were presented:

- Former Parish Councillor, Lesley Hill, for 31 yrs service to the Parish Council (framed certificate).
- Former Parish Councillor, Jane Coates, for 30 yrs service to the Parish Council (framed certificate).
- Former Parish Councillor, Terry Dixon, for 14 yrs service to the Parish Council (framed certificate).
- Kelvedon Voluntary Litter Pickers were thanked for their sterling efforts and presented with a voucher to enable group members to purchase a drink and sandwich from the Kelvedon Sandwich Bar, for their next meeting.

8 Neighbourhood Plan (NP) - progress report

L Maxted (Chair of the Steering Group) gave an update in which the following points were noted:

- Kelvedon's NP would need to comply with BDC's Planning Policy and the National Planning Policy Framework.
- Outcomes of all issues would impact on surrounding areas in particular - health, education, moving around, housing, environment and retail.
- Community survey carried out in Jan 2016 sought residents' views (refer to website for results).
- Work is continuing on analysing issues and concerns raised by residents.
- Two main areas going forward: 1. Objectives of Plan and 2. Planning Policies.
- NP needs to truly reflect local views.
- NP Group looking forward to working with all residents in the future.

9 Community First Responder - an outline of the service: Louise Buttery

Following her recent qualification as a Community First Responder, Louise Buttery gave residents an insight into the work involved and how the system operated. It was noted that:

- The Essex Ambulance Service are always looking for more volunteers to train.
- Community First Responders respond to life-threatening 999 calls to deliver time critical medical aid before the ambulance arrives.
- All kit required is purchased by local fund raising and costs in the region of £2,000 for each Responder.
- Kelvedon has another individual currently in training.

10 Discussion of any resolutions presented by residents

None.

11 To receive questions from the public

Cllr Martin drew residents' attention to the display board inviting comments from the public on plans for replacement play equipment in the toddler play area at the recreation ground.

Questions from the public were subsequently taken and the following issues were raised and discussed:

- A lengthy discussion took place regarding the decision made by BDC to put forward the London Road site into the Draft Local Plan. Questions were put forward regarding the statements made at the BDC sub-committee meeting and by whom. Responses were given from Cllrs Humpington and Minns, as members of the KPC Planning Committee; District Cllr Mitchell, and N Joshua and G Rowan as representatives of the Neighbourhood Plan group.
- The need for KPC to have two bank deposit accounts.
- Snivellers Lane level crossing closure.

The meeting closed at 9.12 pm, when the Chairman thanked everyone for attending.

Signed:

Date: