

KELVEDON PARISH COUNCIL

ANNUAL PARISH ASSEMBLY

**Minutes of the Annual Parish Assembly held at 7.45 pm on Wednesday 25 April 2018
at The Institute, High Street, Kelvedon.**

Present: Cllr C Martin (Chairman) Cllr R Lancashire (Vice Chairman)
Cllr J Astley Cllr S Goode
Cllr J Hooper Cllr I Jayatillake
Cllr E Ormond Cllr A Tremain

Parish Clerk – P Potter
Clerk's Assistant – S Green

District Councillor R Mitchell

9 members of the public.

1 Welcome and introduction of Councillors and Guests

Cllr Martin welcomed everyone to the meeting and introduced the Parish Councillors; Clerk; Clerk's Assistant and guest speakers.

2 Apologies for absence

Apologies for absence were received from:

- Cllr Anderson, Cllr Minns, Cllr Pilbeam
- District Cllr J Elliott
- 1 member of the public

3 Agreement of Minutes of the Annual Parish Assembly held on 26 April 2017

It was Proposed Cllr Lancashire, Seconded Cllr Tremain and unanimously Resolved that the minutes of the meeting of the Annual Parish Assembly held on 26 April 2017 be approved and signed as a correct record.

4 Parish Council Annual Reports

- **Chairman's Report**
The report prepared by Cllr Martin was distributed prior to the commencement of the meeting and is attached within Appendix 1.
- **Financial Report**
The report prepared by the Clerk/RFO was distributed prior to the commencement of the meeting and is attached within Appendix 1.

5 Reports from County & District Councillors

County & District Cllr Robert Mitchell gave a verbal report on both his role at ECC as Deputy Cabinet Member for Highways and his role as District Cllr with BDC. The following points were noted:

- **ECC**
 - £9 million allocated to update key roads, including new slip road at A120/Freeport area to relieve Galley's corner issues.
 - Surface dressing programme started in Kelvedon & Feering
 - It was noted that ECC still need to save £120 million a year

- **BDC**
 - Fast charger for electric cars installed at Causeway House
 - Trial kerbside collections for textiles
 - 38 awards given in the District from Essex Playing Fields Association
 - Launch of Fly Tipping Campaign aimed at the recent huge increase in fly tipping
 - Planning permission granted for 1800 new homes including 130 affordable homes, in the District
 - BDC excellent customer service standard achieved for 3rd year in a row
 - Interaction between BDC and ECC on A12/A120 issues

In his absence, Cllr Mitchell read out the report provided by Cllr Elliott which referred to the following:

- BDC Local Plan submitted and is currently being evaluated
- £12 million of savings delivered across the district since 2010
- Local District Councillor grant scheme successful in awarding grants to various local groups (£1,500 available to each District Councillor, to award)

Cllr Mitchell referred to the following items as being of most public concern:

- IWMF site at Rivenhall
- A12
- A120
- Roadside parking

6 Presentation of Community Award

Kelvedon in Bloom were thanked for their sterling efforts around the village over many years. A representative from the organisation was presented with a £50 voucher to spend at the Kelvedon Sandwich Bar.

7 Neighbourhood Plan – progress report

A member of the group reported that the final work on the policies was nearing completion in readiness for submission to BDC under Regulation 14 and then onward towards the referendum. The Chairman thanked the group of volunteers and Parish Councillors for the countless hours of help that they had given.

8 Discussion of any resolutions presented by residents

None presented.

9 To receive questions from the public

Questions from the public were taken and the following issues were raised and discussed:

- Development at Church Road – concern raised by resident regarding the damage to kerbs and pavements by construction vehicles. Cllr Mitchell agreed to speak to BDC planning department to determine what conditions have been set and to ensure that these issues are addressed.
- Parking of vehicles on pavements overnight (Church Road) – Cllr Mitchell to raise this issue with the Parking Partnership. It was noted that, at present, only the Police can enforce obstruction issues, however the NEPP are working towards sharing these powers.
- Progress on redevelopment of Pavilion – Cllr Hooper advised that Section 106 funding will go towards the scheme and that plans are now

underway to improve the facility. KPC will be seeking residents' opinions at a later date but no timescales are available at present.

- Proposed redevelopment of former Autism Anglia site – the Clerk confirmed that the Parish Council had been approached regarding vehicular access/egress via the High Street car park for this site, but this had not been agreed to.
- A general discussion was held regarding the proposed development sites in Kelvedon, including Monks Farm and London Road. Concern was raised over the widths of the existing footpath and road in Station Road. Cllr Mitchell agreed to look into the conditions imposed on the Monks Farm outline planning approval and clarify the situation regarding who was responsible for any improvement works.

The meeting closed at 8.45 pm, when the Chairman thanked everyone for attending.

Signed:

Date: