

Kelvedon Parish Council

The Old Fire Station, 102 High Street, Kelvedon, Essex CO5 9AA

The Parish Council wish to invite all residents to the

Annual Parish Assembly

which will be held on

Wednesday 26 April 2017

at 7.45pm

(doors open at 7.00 pm for light refreshments)

which will be held at The Institute, High Street Kelvedon, to transact the business shown on the agenda.

Resolutions to be considered by the meeting must be delivered to the Parish Clerk by 5 pm on Wednesday 19 April 2017 in writing either by post or by e-mail at info@kelvedon.org.uk and, if approved by the Clerk, will then go forward to the meeting.

Please note that this meeting may be recorded

AGENDA

1. Welcome and introduction of Councillors and guests
2. Apologies for Absence
3. Agreement of Minutes for the Annual Parish Assembly held on 27 April
4. Report by Chairman of the Parish Council
5. Financial report of the Parish Council
6. Reports from County & District Councillors
7. Presentation of Long Service & Community Awards
8. Neighbourhood Plan – progress report
9. Community First Responder – an outline of the service by Louise Buttery
10. Discussion of any resolutions presented by residents
11. To receive questions from the Public

The order of the agenda may be altered on the night to accommodate the needs of presenters.

Signed:

CLlr Martin, Chairman, Kelvedon Parish Council

10 April 2017