

Kelvedon Parish Council

The Old Fire Station, 102 High Street, Kelvedon, Essex CO5 9AA

The Annual Parish Council Meeting

will be held on

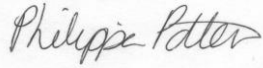
Tuesday 2 May 2017

at 7.30pm

in the Council Chamber, for the purpose of transacting the business shown in the agenda below.

The public and press are welcome to be present.

Please note that this meeting may be recorded



Clerk

27 April 2017

A G E N D A

- 1/17-18 Election of Chairperson for 2017/18**
To elect the Chairperson of the Council for 2017/18, and for the new Chairperson to execute the Declaration of Acceptance of Office.
- 2/17-18 Appointment of Vice Chairperson for 2017/18**
To appoint the Vice Chairperson of the Council for 2017/18.
- 3/16-17 Apologies for Absence**
Members are reminded that the LGA 1972, S85 states that apologies for absence must be received prior to a meeting.
- 4/17-18 Declarations of Interest**
To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.
- 5/17-18 Confirmation of Minutes**
To confirm the minutes of the full Council meeting held on 4 April 2017.
- 6/17-18 County Councillor, District Councillor(s) and Police Reports**
- 7/17-18 Public Discussion**
The public are invited to discuss issues within Kelvedon – **3 minutes maximum each person.**
- 8/17-18 Clerk's Reports**
- General report
 - Finance report
- 9/17-18 Review of Committee structure & membership of Committees**
A list of existing committees and their members has been circulated.

- 9.1 **Committee structure**
To be reviewed.
 - 9.2 **Membership of Committees**
To be reviewed.

- 10/17-18 **Review of Appointment of Parish Council Representatives**
A list of bodies on which Council representatives sit to be circulated.

- 11/17-18 **Meeting Dates 2017-18**
Council to agree/confirm proposed dates (list previously circulated).

- 12/17-18 **Cheque signatories**
 - 12.1 **Council to agree/confirm cheque signatories**
2016-17 signatories are Cllrs Anderson, Humpington, Minns, Pilbeam & Tremain.

- 13/17-18 **Approval of Accounts 2016/17**
 - 13.1 Annual Governance Statement
 - 13.2 Accounting Statement to be approved & signed.

- 14/17-18 **Review of Insurance Policies**
 - 14.1 **Parish Council Insurance Renewal**

- 15/17-18 **High Street Car Park – Electrical problems**

- 16/17-18 **Kelvedon Litter Pickers – school poster suggestion**

- 17/17-18 **KPC Annual Action Plan – 2017-18**

- 18/17-18 **Street cleaning Agreement 2017-18**
To be agreed.

- 19/17-18 **The Institute Funding**
To consider alteration to funding request.

- 20/17-18 **Reports from Committees**
 - 20.1 **Planning**
 - 21.1.1 April meeting – draft minutes have been circulated.
Next meeting tba.
 - 20.2 **Finance**
 - 20.2.1 March meeting – draft minutes not yet circulated.
Next meeting tba.
 - 20.3 **Personnel sub-committee**
 - 20.3.1 March meeting – draft minutes not yet circulated.
Next meeting tba.
 - 20.4 **General Purpose Committee**
 - 20.4.1 Next meeting tba.
 - 20.5 **Neighbourhood Plan Committee**
 - 20.5.1 Next meeting date tba.
 - 20.6 **Asset Management Committee**
 - 20.6.1 April meeting – draft minutes not yet circulated.
Next meeting date tba.

- 21/16-17 **Regular items/reports from working parties**
To be reviewed.

- 21.1 IWMF (Hooper, Lancashire, Martin)
- 21.2 Blackwater Aggregates (Lancashire)
- 21.3 A120/A12 Community Forum (any available Cllr)
- 21.4 Brockwell Meadow (Pilbeam)
- 21.5 Tree Warden (Pilbeam)

22/16-17 Correspondence, and items from EALC

23/16-17 Facebook/Twitter Update – Report from Cllr Hooper

24/16-17 Accounts for payment

To agree the accounts for payment.