

# Kelvedon Parish Council

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The Old Fire Station, 102 High Street, Kelvedon, Essex CO5 9AA

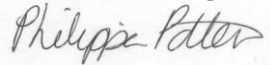
The next meeting of  
**Kelvedon Parish Council**

will be held on

**Tuesday 7 November 2017  
at 7.30pm**

in the Council Chamber, for the purpose of transacting the business shown in the agenda below.

The public and press are welcome to be present.  
**Please note that this meeting may be recorded**



Clerk

02 November 2017

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## **A G E N D A**

- 113/17-18 Apologies for Absence**  
Members are reminded that the LGA 1972, S85 states that apologies for absence must be received prior to a meeting.
- 114/17-18 Declarations of Interest**  
To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.
- 115/17-18 Co-option of Parish Councillor**  
To co-opt a Parish Councillor to the currently vacant seat.
- 116/17-18 Confirmation of Minutes**
- To agree that the minutes of the meeting held on 3 October 2017 are a true record and be signed accordingly.
- 117/17-18 County Councillor and District Councillor Reports**
- 118/17-18 Public Discussion**  
The public are invited to discuss issues within Kelvedon – **3 minutes maximum each person.**
- 119/17-18 Communications and Social Media Policy**  
To review the Communications and Social Media Policy.
- 120/17-18 Parking Restrictions – High Street**  
To ascertain Parish Council support for double yellow lines to be imposed outside the Conservative Club for a maximum of two car lengths, to allow better sight lines when exiting the High Street Car Park and to pursue a request with the North Essex Parking Partnership, if agreed.

**121/17-18 Clerk's Reports**

- General report
- Finance report

**122/17-18 Grant Request – Two Villages Voluntary Association**

To receive a recommendation from the Grant Working Party regarding a Grant Application received from the Two Villages Voluntary Association and to then agree whether to award the grant.

**123/17-18 Memorial Bench and Scattering of Ashes**

To consider a request received from a parishioner regarding the scattering of ashes at Brockwell Meadow and the provision of a memorial bench.

**124/17-18 BDC Open Spaces Action Plan (OSAP)**

To review the entries on the OSAP and to put forward any revisions or new entries, as required.

**125/17-18 Recreation Ground – Litter**

To acknowledge recent complaints and to report back on action taken.

**126/17-18 Commemorations for the Centenary of the End of World War I**

To agree to start looking at ideas of how the Parish Council can contribute to the commemorations in November 2018.

**127/17-18 Village Survey – Parish Council Expenditure**

To agree to formulate a survey to ask parishioners how they would like to see the Parish Council prioritise expenditure, with a view to presenting the results at the Parish Assembly in 2018.

**128/17-18 Reports from Committees**

**128.1 Planning**

**128.1.1 17/0728/FUL – Ewell Hall Farm, Ewell Hall Chase**

Replacement of existing derelict barn and outbuilding with new storage barn and stables.

**128.1.2 17/00076/FUL – Kelvedon House, 86 High Street**

Erection of 4 flats and 4 dwelling houses (revised plans).

**128.1.3** October Planning committee – draft minutes circulated.

**128.1.4** Next meeting to take place on Monday 20 November at 7.30 pm.

**128.2 Finance**

Next meeting to take place on Wednesday 13 December at 7.30 pm.

**128.3 Personnel sub-committee**

Next meeting to take place on Wednesday 13 December following the Finance committee meeting.

**128.4 General Purpose Committee**

TBA.

**128.5 Neighbourhood Plan Committee**

**128.5.1** To ratify the Terms of Reference following review.

**128.5.2** Next meeting to take place on Monday 20 November following the Planning committee meeting.

**129/17-18 Environment Reports – Cllr Pilbeam**

- Brockwell Meadow
- Tree Warden
- Allotments

- 130/17-18 Accounts for payment**  
To agree the accounts for payment.
- 131/17-18 Exclusion of the Public and Press**  
To resolve to exclude the public and press under the Public Bodies (Admission to meetings) Act 1960 from item 132/17-18, to enable the Parish Council to consider issues containing confidential information and from item 133/17-18 to progress contractual discussions.
- 132/17-18 Brockwell Meadow**  
To discuss recent issues and agree a way forward.
- 133/17-18 PAMW Cover Contract**  
To discuss how to progress regarding the upcoming end to the current contract.