

Kelvedon Parish Council

The Old Fire Station, 102 High Street, Kelvedon, Essex CO5 9AA

FINANCE COMMITTEE

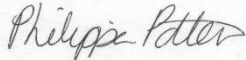
The next meeting of the Finance Committee will take place on

Wednesday 13 September 2017
at 7.30pm

in the Council Chamber, to transact the following business:

The public and press are welcome to be present

Please note that this meeting may be recorded



Clerk

7 September 2017

AGENDA

- F1/17-18 Election of Chair**
To elect the Chair of the Finance Committee for the 17/18 year.
- F2/17-18 Election of Vice-Chair**
To elect the Chair of the Finance Committee for the 17/18 year.
- F3/17-18 Apologies for Absence**
To receive any apologies for absence.
- F4/17-18 Declarations of Interest**
Members are reminded to declare any disclosable pecuniary or non-pecuniary interests, or as they arise on the Agenda.
- F5/17-18 Confirmation of Minutes**
To confirm the minutes of the Finance Committee meeting held on 15 March 2017.
- F6/17-18 Public Discussion**
The Public are invited to discuss pertaining to this agenda – 3 minutes maximum each person.
- F7/17-18 Review Finance Committee Terms of Reference**
To undertake the annual review of the Terms of Reference.
- F8/17-18 Review of Asset Register**
To undertake the regular review of the Asset Register.
- F9/16-17 Review External Audit Report**
To review any issues identified from the External Audit for 16/17.
- F10/16-17 Old Fire Station – Prior Approval Application to BDC**
To receive information from the recent application and to agree to apply to remove the existing condition and re-apply for prior approval.
- F11/17-18 Pavilion – Lease**
To agree how to progress with the lease for the Pavilion.

F12/17-18 High Street Car Park Bollards

To agree whether to replace the missing bollards or pursue a different solution to narrowing the access road into the car park.

F13/17-18 Grant Process 18/19

To agree how to progress with grant requests/payments for 18/19.

F14/17-18 Budget 18/19

To start the budget process for the 18/19 year.

F15/17-18 Exclusion of Public and Press

To resolve to exclude the public and press under the Public Bodies (Admission to Meetings) Act 1960 from item F15/17-18, due to commercial sensitivity.

F16/17-18 Office Lease

To receive the lease for the new office suite and progress the necessary signatures to finalise the agreement.

F17/17-18 Date of Next Meeting

The next Finance Committee meeting will be held on 13 December 2017.