

Kelvedon Parish Council

Suite 1, The Old Bank, 63 High Street, Kelvedon, Essex CO5 9AE

The next meeting of the
FINANCE COMMITTEE

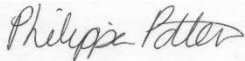
will be held on

Wednesday 12 September 2018
At 8.00pm

in the Council Chamber, to transact the following business:

The public and press are welcome to be present

Please note that this meeting may be recorded



Clerk

07 September 2018

AGENDA

- F1/18-19 Election of Chair**
To elect the Chair of the Finance Committee for the 18/19 year.
- F2/18-19 Election of Vice-Chair**
To elect the Chair of the Finance Committee for the 18/19 year.
- F3/18-19 Apologies for Absence**
To receive any apologies for absence.
- F4/18-19 Declarations of Interest**
Members are reminded to declare any disclosable pecuniary or non-pecuniary interests, or as they arise on the Agenda.
- F5/18-19 Confirmation of Minutes**
To confirm the minutes of the Finance Committee meeting held on 14 March 2018.
- F6/18-19 Public Discussion**
The Public are invited to discuss pertaining to this agenda – 3 minutes maximum each person.
- F7/18-19 Review Finance Committee Terms of Reference**
To undertake the annual review of the Terms of Reference.
- F8/18-19 Finance Report**
To receive a Finance Report from the Clerk.
- F9/18-19 Review of Asset Register**
To undertake the regular review of the Asset Register.
- F10/18-19 Internal Audit Fee 18/19**
To agree to the increased internal audit fees for the 18/19 financial year.

F11/18-19 Brockwell Meadow Autumn Cut

To agree to the extra cost of £570 to remove the arisings from the flower meadows, in the interests of the management of the meadow flora.

F11/18-19 Budget 19/20

To start the budget process for the 19/20 financial year.

F12/17-18 Date of Next Meeting

The next Finance Committee meeting will be held on 12 December 2018.