

# Kelvedon Parish Council

The Old Fire Station, 102 High Street, Kelvedon, Essex CO5 9AA

## FINANCE COMMITTEE

Members of the Finance Committee are summoned to attend the following meeting;

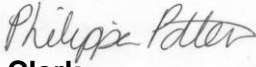
**Wednesday 15 March 2017**

**At 7.30pm**

in the Council Chamber, to transact the following business:

The public and press are welcome to be present.

**Please note that this meeting may be recorded**



Clerk

9 March 2017

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## AGENDA

**F27/16-17 Apologies for Absence**

To receive any apologies for absence.

**F28/16-17 Declarations of Interest**

Members are reminded to declare any disclosable pecuniary or non-pecuniary interests, or as they arise on the Agenda.

**F29/16-17 Confirmation of Minutes**

To confirm the minutes of the Finance Committee meeting held on 14 September 2016.

**F30/16-17 Public Discussion**

The Public are invited to discuss pertaining to this agenda – 3 minutes maximum each person.

**F31/16-17 Review of Risk Register**

To undertake the annual review of the Risk Register.

**F32/16-17 Review of Asset Register**

To undertake the annual review of the Asset Register.

**F33/16-17 Review of General Insurance Cover**

To undertake the annual review of insurance requirements ahead of the renewal date of 1 June.

**F34/16-17 Review of Parish Council Vehicle Insurance Renewal**

To receive the renewal for the vehicle and decide how to progress.

**F35/16-17 Grant Payments**

To receive correspondence from Grantees and discuss how to progress payments.

**F36/16-17 KPC Banking Arrangements – Deposit Accounts**

Following receipt of further information, the Committee are asked to reconsider the movement of monies to a different bank than previously decided, to ensure

maximum protection under the Financial Services Compensation Scheme (FSCS) and to authorise a signatory Councillor to progress the application.

**F37/16-17 Internal Audit Requirements – Update**

To receive a report from the Clerk as to progress against the recent interim Internal Audit report.

**F38/16-17 Review of the Effectiveness of the Finance Committee**

To undertake the annual review.

**F39/16-17 Date of Next Meeting**

To be agreed at the Annual Parish Council meeting in May.