

Kelvedon Parish Council

Suite 1, The Old Bank, 63 High Street, Kelvedon, Essex CO5 9AE

MINUTES

OF THE MEETING OF THE FULL COUNCIL HELD ON TUESDAY 16 JULY 2018
AT 8.00 PM IN THE COUNCIL CHAMBER

Present

Chair: Cllr Jayatillake

Cllr Anderson Cllr Astley
Cllr Goode Cllr Hooper
Cllr Tremain Cllr Martin (at 8.15pm)

Clerk: P Potter

58/18-19 Apologies for Absence

Apologies were received and accepted from Cllr Minns, Cllr Pilbeam and Cllr Ormond.

59/18-19 Declarations of Interest

None.

60/18-19 Confirmation of Minutes

It was Proposed Cllr Jayatillake, Seconded Cllr Astley and unanimously Resolved that the minutes of the meeting of the Full Council held on 3 July 2018 be approved and signed as a correct record.

61/18-19 Public Discussion

None

62/18-19 Japanese Knotweed

A survey has been carried out on a patch of Japanese Knotweed on the boundary of the allotment site at Stoney Flint. A management and treatment plan has been drawn up, for its eradication over the next five years. It was Proposed Cllr Jayatillake, Seconded Cllr Tremain and unanimously Resolved that the management and treatment plan is agreed and adopted, at the cost of £2,500 over the next five years.

63/18-19 Accounts for payment

It was Proposed Cllr Tremain, Seconded Cllr Astley and unanimously agreed to approve the following payments:

Cheque no.	Payee	Purpose	£
106900	Grasshopper (Hort) Ltd	KPC lawn mower service/repairs	145.56
106901	Kempco	Office stationery supplies	77.70
106902	Kempco	Neighbourhood Plan questionnaire printing	1,585.00
106903	RBS Tree Surgery Ltd	Tree works at rec grd & Brockwell Mdw	6,060.00
106904	Viking	Office footrests & PAMW litter picker	65.96
106905	Reprohouse	Neighbourhood Plan display material	221.76
106906	Doe Motors Ltd	PAMW fuel for van & equipment	75.39

106907	Ernest Doe & Sons Ltd	PAMW equipment - maintenance & H & S	149.36
106908	Writtle University College	PAMW Brushcutter /Line Trimmer crse	430.00
106909	Mode 3	IT upgrades for office PCs/laptop/keyboard	454.80
106910	A Rowe	Reimbursement NH Plan - Kwik Surveys	216.00
106911	N Joshua	Reimbursement NH Plan postal expenses	7.08
DD	Eon	Pavilion electricity June 2018	15.54
Total			9,504.15

64/18-19 Exclusion of the Public & Press

It was Proposed Cllr Hooper, Seconded Cllr Astley and unanimously Resolved to exclude the public and press under the Public Bodies (Admission to meetings) Act 1960 from item 65/18-19, to enable the Parish Council to consider confidential matters relating to Council owned property.

65/18-19 High Street Car Park Access

It was Proposed Cllr Astley, Seconded Cllr Goode and it was Resolved, with 5 votes for and 2 votes against, that the Parish Council enter into negotiations regarding access across the High Street Car Park to alleviate the High Street of construction deliveries and traffic with regard to an upcoming development.

Signed

Date