

Kelvedon Parish Council

The Old Fire Station, 102 High Street, Kelvedon, Essex CO5 9AA

MINUTES OF THE MEETING OF THE EXTRAORDINARY MEETING OF THE FULL COUNCIL HELD ON WEDNESDAY 21 JUNE 2017 AT 9.30AM IN THE COUNCIL CHAMBER

PRESENT:

Vice Chairman: R Lancashire (as Chair for this meeting)
Cllrs: J Hooper M Pilbeam
Clerk P Potter

46/17-18 Apologies for Absence

Apologies were received from Cllrs Martin, Buttery, Tremain, Minns, Astley, Anderson and Jayatillake

47/17-18 Declarations of Interest

None

48/17-18 Public Discussion

None

49/17-18 Approval of Accounts 2016/17

A new form was required to be re-agreed and re-signed, further to the form approved at the May 2017 Full Council meeting, due to an error being found on the Council's accounting software system. This was corrected by RBS Software Solutions who attended the Council offices on 14 June to undertake remedial work and the year end procedure. The revised figures were backed up by reports from the system and the form was then presented to Council for final approval before submission to the Internal and External Auditors as follows:

49.1 Annual Governance Statement:

The Council completed the Governance Statement, which was duly signed by the Chair and the Clerk accordingly, having been proposed by Cllr Lancashire, Seconded Cllr Pilbeam and unanimously Resolved.

49.2 Accounting Statement to be approved and signed:

It was agreed that the figures on the form were now correct, as explained above and it was Proposed Cllr Hooper, Seconded Cllr Pilbeam and unanimously Resolved that the Vice-Chair (as Chair of this meeting) and the Clerk sign the form accordingly.

50/17-18 PAMW Storage – Lease of Lock-Up Garage

It was Proposed Cllr Lancashire, Seconded Cllr Hooper and unanimously Resolved to lease a lock-up garage at Deal of Kelvedon, for a rent of £40 per month, temporarily, with agreement to one month's notice of termination at the required time, to store the PAMW equipment while a more permanent solution is sought.

51/17-18 Date of Next Meeting

To be held on Tuesday 4 July 2017 at 7.30pm in the Council Chamber.

Signed