

# Kelvedon Parish Council

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The Old Bank, 63 High Street, Kelvedon, Essex, CO5 9AE

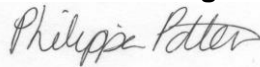
The next meeting of the  
**Parish Council**  
will be held on  
**Tuesday 4 February 2020**  
**at 8.00 pm**

in the Council Chamber, for the purpose of transacting the business shown in the agenda below.

The public and press are welcome to be present.

**Please check the website – [www.kelvedon.org.uk](http://www.kelvedon.org.uk) – for latest information regarding times and dates of meetings and any changes.**

**Please note that this meeting may be recorded**



Clerk

30 January 2020

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## AGENDA

**140/19-20 Apologies for Absence**

Members are reminded that the LGA 1972, S85 states that apologies for absence must be received prior to a meeting.

**141/19-20 Declarations of Interest**

To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.

**142/19-20 Confirmation of Minutes**

To confirm that the minutes of the meeting held on 7 January 2020 are a true record and be signed accordingly.

**143/19-20 Report from Community Special Constable Graeme Braby**

**144/19-20 Reports from County Councillor and District Councillors**

**145/19-20 Public Discussion**

The public are invited to discuss issues within Kelvedon – **3 minutes maximum each person.**

**146/19-20 Clerk's Reports**

**146.1** General report

**146.2** Finance report

**147/19-20 Policy Reviews**

To undertake the scheduled reviews of the following policies:

- Communications and Social Media Policy
- Playground Inspection Regime Policy

**148/19-20 Parish Skills Bank**

To explore the idea of the parish having a 'skills bank'.

**149/19-20 Tree Work**

To agree the prioritisation and scheduling of tree work in the parish and to agree the quotes received

**150/19-20 Appointment of Internal Auditor**

To agree to appoint Liane Edwards as the Internal Auditor for the financial year 2019/20, at the rate of £25 per hour (unchanged from last year).

**151/19-20 Metal Detecting Policy**

To consider and agree the policy as prepared.

**152/19-20 Accounts for Payment**

To agree the accounts for payment.

**153/19-20 Exclusion of Press & Public**

To resolve to exclude the public and press under the Public Bodies (Admission to meetings) Act 1960 from items 154/19-20, to enable the Parish Council to consider confidential legal and commercial issues.

**154/19-20 Provision of PAMW and Grounds Work Services**

- To consider a proposal for providing the services previously undertaken by the PAMW.
- To consider the renewal of the contract with D W Maintenance to undertake grounds work services.