

Kelvedon Parish Council

The Old Bank, 63 High Street, Kelvedon, Essex, CO5 9AE

MINUTES FINANCE COMMITTEE 11 September 2019

- Present:** Cllr Hooper, Cllr Anderson, Cllr Tremain, Cllr Leach
Clerk: P Potter
- F1/19-20** **Election of Chair for 2019/20**
It was Proposed Cllr Tremain, Seconded Cllr Anderson and unanimously Resolved to elect Cllr Hooper as Chair of the Finance Committee for the 2019/20 year.
- F2/19-20** **Election of Vice-Chair for 2019/20**
As not all Councillors were present at this meeting, it was agreed to postpone this item to the next meeting.
- F3/19-20** **Apologies for Absence**
Apologies were received and accepted from Cllr Astley, Cllr Goode and Cllr Pilbeam.
- F4/19-20** **Declarations of Interest**
None
- F5/19-20** **Confirmation of Minutes**
It was Proposed Cllr Anderson, Seconded Cllr Leach and unanimously Resolved that the minutes of the Finance Committee meeting held on 27 March 2019 are a true record and were signed accordingly.
- F6/19-20** **Public Discussion**
None
- F7/19-20** **Terms of Reference**
It was agreed to postpone this item to the next meeting.
- F8/19-20** **Pavilion and Recreation Ground**
It was agreed that the tasks to be undertaken by the Clerk to move the current situation forward are:
- Secure plumbing quotes for the Water Fitting Regulation repairs for October KPC meeting
 - Progress an interim lease
 - Review and complete the risk assessment for KPC
 - Review the asbestos management plan
 - Pavilion Working Party to look at play area schemes

Kelvedon Parish Council

- F9/19-20 Refurbishment of Recreation Ground Play Equipment**
With regard to the play areas, it was agreed to defer all pending repairs and maintenance until the December Finance Committee meeting, once details of S106 monies and usage has been discussed and agreed with BDC.
- F10/19-20 Pension Provision – Parish Council Policies**
The Clerk informed Councillors that it had come to light very recently that KPC needs to have policies in place around the Local Government Pension Scheme. The Clerk will go through these and bring details back to the December Finance Committee as to what needs to be recommended to Full Council to ratify.
- F11/19-20 Budget and Precept – 2020/21**
Committee started to discuss requirements to be taken into account for the 2020/21 budget, including areas such as trees, PAMW equipment and van, 125th Anniversary projects and community orchard.