

Kelvedon Parish Council

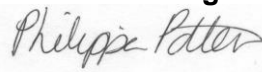
The Old Bank, 63 High Street, Kelvedon, Essex, CO5 9AE

The next
Parish Council Meeting
will be held virtually via Zoom

Tuesday 7 July 2020
at 8.00pm

for the purpose of transacting the business shown in the agenda below.
The public and press are welcome to be present – please email the Clerk by 7.30pm on the day of the meeting for an invitation

Please note that this meeting may be recorded



Clerk
02 July 2020

AGENDA

23/20-21 Apologies for Absence

Members are reminded that the LGA 1972, S85 states that apologies for absence must be received prior to a meeting.

24/20-21 Declarations of Interest

To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.

25/20-21 Confirmation of Minutes

To agree the minutes of the meeting held on 16 June 2020.

26/20-21 Special Constable Graeme Braby - Report

27/20-21 County Councillor and District Councillor Reports

- County Cllr Robert Mitchell
- District Cllrs Jenny Sandum and Paul Thorogood

28/20-21 Public Discussion

The public are invited to discuss issues within Kelvedon – **3 minutes maximum each person.**

29/20-21 Clerk's Reports

- General report
- Finance report

30/20-21 Local Council Awards – Foundation Level

Kelvedon Parish Council wish to apply for the above Award, and it is therefore Resolved that:

(a) the Parish Council has achieved items 1–15 of the Foundation Level and that all documentation relating to these items can be found on the Parish Council website:

1. Standing Orders and Financial Regulations
2. Code of Conduct
3. Publication Scheme
4. The last Annual Return
5. Transparent information about Council payments
6. A calendar showing all meetings
7. Minutes
8. Current agendas
9. The budget and precept information
10. Complaints procedure
11. Council contact details
12. Action Plan
13. Evidence of consulting the community
14. Publicity advertising Council activities
15. Evidence of participating in town and country planning

The council also confirms by resolution at a full council meeting that:

(b) the following items of the Foundation Level have been achieved:

- A Risk Management Scheme;
- A Register of Assets;
- Contracts for all members of staff;
- Up to date insurance policies that mitigate risks to public money;
- Disciplinary and Grievance Procedure;
- A Training Policy;
- A record of all training;
- The Clerk has achieved 12 CPD points in the last year.

31/20-21 Reopening of Playgrounds Post COVID-19 Lockdown

To agree the following Risk Assessments and recommended actions:

- RA17: COVID-19 Playground Risk Assessment
- RA18: COVID-19 Reopening of Recreation Ground Playgrounds Risk Assessment
- RA19: COVID-19 Reopening of Glebe Road Playgrounds Risk Assessment

32/20-21 New Model Code of Conduct – NALC Consultation

To agree a response to the consultation – open until 17 August.

33/20-21 Accounts for payment

To agree the accounts for payment.