

KELVEDON PARISH COUNCIL

MINUTES

OF THE MEETING OF THE FULL COUNCIL HELD REMOTELY,
ON TUESDAY 1 SEPTEMBER 2020
AT 8.00 PM

Present:

Chair: Cllr Jayatillake
Councillors: Cllr Hooper, Cllr Joshua, Cllr Minns and Cllr Tremain

Clerk: Mrs P Potter
Clerk's Assistant: Mrs S Green

Also present: County Cllr Mitchell
District Cllr Sandum
P Kohn (representative from Kelvedon to Earls Colne Cycleway Project)
J Stanley (representative from PAIN)
Two members of public

34/20-21 Apologies for Absence

Apologies for absence were received and accepted from Cllr Anderson, Cllr Caudwell-Smith, Cllr Martin and Cllr Pilbeam

35/20-21 Declarations of Interest

None declared.

36/20-21 Confirmation of Minutes

It was Proposed Cllr Joshua, Seconded Cllr Hooper and unanimously Resolved that the minutes of the meeting of the Full Council held on 7 July 2020 are a true record and were signed accordingly.

37/20-21 Report from Community Special Constable Graeme Braby

Report previously circulated.

38/20-21 County Councillor and District Councillor Report

38.1 County Councillor Report

Cllr Mitchell updated the Council on the following matters:

- Green and Healthier Monitoring Board (Colchester) which aims to improve walking and cycling provision with emphasis on re-thinking of how people move around.
- A12 – an update was given on Highways England preferred route.
- Kelvedon High Street – parking and traffic issues, proposals now being looked at.
- Bus team looking at reviewing location of existing bus stops outside the OneStop and Railway Tavern.
- Pothole scheme – Cllr Mitchell looking at any problem areas within Kelvedon.

Various questions were raised from Councillors and members of the public present in relation to the A12 route and parking/traffic issues in Kelvedon.

One member of the public left the meeting at 20.44 pm.

38.2 District Councillor Report

Cllr Sandum updated the Council on the following matters:

- Recent improvements made to BDC's Planning Department which now included a full complement of staff.
- Kelvedon & Feering Coronavirus Support Group now working closely with the Community Agents to assist those with ongoing, more long term needs.
- Coggeshall Eco Fair – 13 September – Kelvedon and Feering to be represented, including the Plastic Free group.
- Kelvedon and Feering litter pick arranged for 20 September.

40/20-21 Public Discussion

It was agreed to bring this item forward.

A member of public raised questions about the latest planning application for Land West of Kelvedon Station, and a representative from PAIN updated the Council on their stance relating to the Integrated Waste Management Facility.

39/20-21 Earls Colne – Kelvedon Cycleway Project - Presentation by Peter Kohn

Mr Kohn gave Councillors an informative insight into the project to date and the progress that has been made with landowners on the routes between Coggeshall and Earls Colne, and Kelvedon and Coggeshall. It was noted that whilst some permission had been granted, support from landowners was crucial and funding would need to be sought. The Parish Council are involved with this project, with Cllr Minns attending meetings and reporting progress back to the Council. The Chair thanked Mr Kohn for his presentation and he left the meeting at 21.17 pm.

41/20-21 Clerk's Reports

41.1 General Report

It was Proposed Cllr Hooper, Seconded Cllr Tremain and unanimously Resolved to accept the Clerk's previously circulated report.

41.2 Finance Report

It was Proposed Cllr Tremain, Seconded Cllr Joshua and unanimously Resolved to accept the Clerk's previously circulated report.

42/20-21 Kelvedon Social Football Club – Pitch and Facility Improvement Grants

It was agreed to defer this item until further information has been received about the grants and required works.

43/20-21 Land West of Kelvedon Station – 19/01025/FUL

43.1 Response to current planning application – deadline 9 Sept 2020

It was agreed that the Clerk will formulate a response based on submissions to previous applications on this site, with the addition of further points concerning Construction and Environmental Management Plans; noise levels in relation to passing trains, construction logistics, landscaping and house design issues.

43.2 S106 Agreement

It was agreed that no changes were needed to the projects and needs set out in the S106 agreement previously negotiated and agreed under the outline planning permission for this site(17/00418/OUT).

43.3 Construction Issues (19/01025/FUL and 17/00418/OUT ~ 19/00679/REM)

Concerns raised regarding the logistics of construction traffic, routes to be taken to and from the site, parking issues and how debris from the site will be prevented from entering the drains and watercourses will be added in to the response submitted under the FUL application, and will be sent directly to the case officer with regard to the OUT/REM applications.

44/20-21 Accounts for payment

It was Proposed Cllr Tremain, Seconded Cllr Minns and unanimously Resolved to agree the accounts for payment and to note the payments made between meetings.

The following payments made between meetings were noted:

Chq no.	Payee	Purpose	£
DD	Eon	Pavilion electricity June 2020	38.25
DD	Utility Warehouse	Office landline and broadband July 2020	51.31
DD	BT	Institute broadband for car park and rec cctv	192.24
SO	Julia MacKay Properties	KPC Office rental Aug 2020	666.67
DD	Wave	Water supply Allotments Aug 2020	112.00
DD	Wave	Water and sewerage Pavilion Aug 2020	29.00
107397	Julia MacKay Properties	Re-charge of KPC office utilities	22.52
107398	Kelvedon Institute Hall	Car pk electricity re-charge Mar - July 2020	133.90
107399	Be Green Tree Surg Ltd	Tree works rec grd and Brock tree survey	7,738.20
107400	Rebecca Saunders	Communications Consultant	100.00
107401	Deal of Kelvedon	Lock up rental July 2020	40.00
107402	S Sharp	Grounds maint and litter picking July 20	2,630.00
107403	Whiffin and Co Ltd	Payroll processing charge Mth 5	48.00
107404	HMRC	Tax and Ni Mth 4	197.92
107405	Essex Pension Fund	Pens ees, ers and admin fee Mth 4	546.77
107406	Distinctive Signs Ltd	Playgrd Closed signage, Toddler play area	243.60
SO	Staff	Salaries July 2020 Mth 5	1,630.86
107407	D Wallace	Grounds maint. - FP 23, Brock Mead and Rec	330.00
107408	The Play Inspect Co Ltd	Annual inspects rec grd and Glebe Rd	240.00
107409	J Copping Electrical Ltd	Insp and confirm of disconnection to garage	60.00
107410	Be Green Tree Surg Ltd	Emergency tree surgery Brockwell Mds	300.00
107411	P Potter	Clerk expenses	57.58
TOTAL			15,408.82

The following accounts for payment were agreed:

Chq no.	Payee	Purpose	£
DD	Eon	Pavilion electricity July 2020	60.62

DD	Direct-tec Group	Colour copies service charge	14.10
DD	Utility Warehouse	Office landline and broadband Aug 2020	50.98
SO	Julia MacKay Properties	KPC Office rental Sept 2020	666.67
DD	Wave	Water supply Allotments Sept 2020	112.00
DD	Wave	Water and sewerage Pavilion sept 2020	29.00
107412	Deal of Kelvedon	Rental of lock up August	40.00
107413	Rio IT Ltd	Office IT monthly serv charge - Inv 25266	79.20
107414	D Wallace	Grass and path cutting and R'side Wy ditch wks	1,280.00
107415	S Sharp	Litter picking and Grds maintenance Aug 20	1,955.00
107416	Rebecca Saunders	Communications Consultant	100.00
107417	S Green	Clerk's Assistant Expenses - postage costs	67.10
107418	Whiffin and Co Ltd	Payroll processing charge Mth 06	48.00
107419	HMRC	Tax and Ni Mth 05	197.92
107420	Essex Pension Fund	Pension ees, ers and admin Mth 05	546.77
SO	Staff	Salaries Mth 06	1,630.86
TOTAL			6,878.22

Signed

Chair

Date