

# Kelvedon Parish Council

---

The Old Bank, 63 High Street, Kelvedon, Essex, CO5 9AE

The next  
**Finance Committee Meeting**

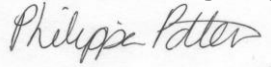
will be held virtually via Zoom on

**Tuesday 24 November 2020  
at 8.00pm**

for the purpose of transacting the business shown in the agenda below.

The public and press are welcome to be present – please email the Clerk before 7.30pm on the day of the meeting to receive a link

**Please note that this meeting may be recorded**



Clerk

19 November 2020

---

## AGENDA

- F1/20-21 Election of Chair for 2020/21**  
To elect the Chair for the 2020-21 year.
- F2/20-21 Election of Vice-Chair for 2020/21**  
To elect the Vice-Chair for the 2020-21 year.
- F3/20-21 Apologies for Absence**  
To receive any apologies for absence.
- F4/20-21 Declarations of Interest**  
Members are reminded to declare any disclosable pecuniary or non-pecuniary interests pertaining to the items on the agenda.
- F5/20-21 Confirmation of Minutes**  
To confirm the minutes of the Finance Committee meeting held on 25 February 2020.
- F6/20-21 Public Discussion**  
The public are invited to discuss issues pertaining to this agenda with up to 3 minutes maximum per person.
- F7/20-21 Terms of Reference**  
To review and agree the Committee Terms of Reference.
- F8/20-21 Fees and Charges**
- To review the permit charges during the period that the car park ticket machine has been out of service.
  - To review all fees and charges for the 2020-21 year.

**F9/20-21 Budget and Precept – 2020/21**

- To receive a budget and investment report for the 2020/21 year to date.
- To begin the discussions around the budget and precept for the 2021/22 financial year.

**F10/20-21 Grant Policy**

To undertake the annual review of the KPC Grant Policy.

**F11/20-20 Next Meeting**

The next meeting of the Finance Committee will take place on 9 February 2021.