

Kelvedon Parish Council

The Old Bank, 63 High Street, Kelvedon, Essex, CO5 9AE

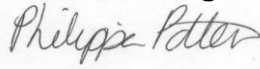
The next
Parish Council Meeting

will be held in the
Small Hall, Kelvedon Institute
Tuesday 5 October 2021
at 8.00 pm

for the purpose of transacting the business shown in the agenda below

The public and press are welcome to be present

Please note that this meeting may be recorded



Clerk
29 September 2021

AGENDA

- 66/21-22 Apologies for Absence**
Members are reminded that the LGA 1972, S85 states that apologies for absence must be received prior to a meeting.
- 67/21-22 Declarations of Interest**
To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.
- 68/21-22 Approval of Minutes of Previous Meetings**
To approve and sign the minutes of the meeting held 7 September 2021.
- 69/21-22 County Councillor and District Councillor Reports**
- 70/21-22 Public Discussion**
The public are invited to discuss issues within Kelvedon – **3 minutes maximum each person.**
- 71/21-22 Clerk's Report**
To receive the Clerk's Reports.
71.1 General Report
71.2 Finance Report
- 72/21-22 Kingfisher Way**
To agree whether to go ahead with plans for a community orchard at the Kingfisher Way open space land, or to devise a different public area.

- 73/21-22 Brockwell Meadow – Fencing Quotes**
Additional fencing quote for Brockwell Meadow to be considered and a final decision made.
- 74/21-22 Renewal of Licence - Land at St Mary's Road (Toddler Playground)**
To agree to renew the licence to use the above land, from Eastlight Community Homes, for a 10 year period.
- 75/21-22 Following the Blackwater – Booklet**
To agree to update this booklet which was first published in 2009, as interest in the booklet has picked up over the last month. To agree a Councillor lead to walk the routes and update the information within.
- 76/21-22 Feering and Kelvedon Garden Club – Grant Request 2022**
To consider the request for a grant of £200 to help towards the costs of hiring the Feering Community Centre for the Club's Annual Open Show in 2022.
- 77/21-22 Kelvedon St Mary's Academy Fireworks Night**
To consider the request for a grant of £ towards the Kelvedon Academy PTFA Firework Night event.
- 78/21-22 BDC CCTV Fly Tipping Cameras**
To receive further information and agree whether to purchase mobile CCTV cameras for BDC to monitor fly tipping hotspots. Total cost would be approximately £550.
- 79/21-22 Recreation Ground Car Park Repairs**
To consider and agree to the quotation supplied by Foster Contracting to repair the pot holes on The Chase and on the Recreation Ground Car Park, for health and safety reasons, and to consider subsequently lightly surfacing the car park.
- 80/21-22 Fencing at the Recreation Ground**
To consider the options for installing more robust fencing and gates at the Recreation Ground.
- 81/21-22 Braintree Association of Local Councils**
To agree to join the re-formed BALC – subscription cost at £40 for 2021/22.
- 82/21-22 Planning Applications**
To consider and formulate a response to the following applications:
- 82.1 Application No: 21/02729/FUL Land known as Snowlings Paddock, Coggeshall Road**
Erection of 2 x 5 bedroomed two-storey detached dwellings with detached garages/cart lodges.
- 82.2 Application No: 21/02772/FUL The Angel Hotel, St Mary's Square, High Street**
External alterations to form new external drinking area to front including new covered pergola, planter units, picket fencing and external surfaces.
- 82.3 Application No: 17/00679/OUT Land North of London Road**
Application for outline planning permission, with all matters reserved, for a mixed use neighbourhood development comprising up to 300 dwellings, a school site, health centre, local retail area, open space and landscape buffers, with two accesses onto London Road.

82.4 Application No: 21/02649/HH 4 Avocet Close

Part single, part two-storey rear extension.

82.5 Application No: 21/01419/HH 5 Kelvedon House, 86 High Street

Installation of garage doors onto the front of existing car port.

Proposed Upgrade to Existing Radio Base Station Installation – Park Drive Farm Kelvedon

To agree any comments to be made under the proposal to upgrade the existing mast facilities.

83/21-22 Payments

To agree the following payments to be made (any additional payments will be circulated prior to the meeting):

Method	Payee	Purpose	£
DD	Apogee	Colour copier charges	2.39
DD	Eon	Pavilion electricity August 2021	13.70
DD	Utility Warehouse	Office landline & broadband Sept 2021	40.34
SO	Julia MacKay Properties	Office rental October 2021	666.67
DD	Wave	Pavilion water & sewerage Oct 2021	34.00
DD	Wave	Allotment water supply Oct 2021	49.00
Online	The Kelvedon Institute	Car park elect & phone/BB for cctv	48.22
Online	SSR Fencing Ltd	Erection & 1 mths hire heras fencing rec grd	112.80
Online	The Kelvedon Institute	Hire chg for small hall 5 Oct Full Council	22.00
Online	Whiffin & Co Ltd	Payroll processing charge mth 7	48.00
Online	HMRC	Tax & Ni mth 6	211.65
Online	Staff	Salaries	1699.56
Online	Julia MacKay Properties	Re-charge of utilities	2.38

84/21-22 Payments made Between Meetings

To retrospectively approve the payments made between meetings:

Method	Payee	Purpose	£
Online	Rio IT Ltd	IT issues - wifi & folder not in sync	36.00
Online	Rio IT Ltd	Monthly managed work stations	76.25
Online	B W Whiffin & Co Ltd	Payroll processing charge mth 06	48.00
Online	Staff	Salaries mth 06	1,668.97

85/21-22 Receipts

To note monies received since the previous meeting:

Method	Payment From	Purpose	£
Various	Allotment tenants (various)	Allotment renewals to date for 21/22	800.00
Online	ECC	Highways Devolution Grant	2,433.17
Online	BDC	Precept (second half)	61,798.00