

Kelvedon Parish Council

The Old Bank, 63 High Street, Kelvedon, Essex, CO5 9AE

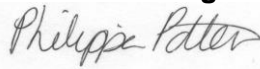
The next
Parish Council Meeting

will be held in the
Small Hall, Kelvedon Institute
Tuesday 7 December 2021
at 8.00 pm

for the purpose of transacting the business shown in the agenda below

The public and press are welcome to be present

Please note that this meeting may be recorded



Locum Clerk
02 December 2021

AGENDA

104/21-22 Apologies for Absence

Members are reminded that the LGA 1972, S85 states that apologies for absence must be received prior to a meeting.

105/21-22 Declarations of Interest

To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.

106/21-22 Approval of Minutes of Previous Meeting

To approve and sign the minutes of the meeting held 9 November 2021.

107/21-22 County Councillor and District Councillor Reports

108/21-22 Public Discussion

The public are invited to discuss issues within Kelvedon – **3 minutes maximum each person.**

109/21-22 Clerk's Report

To receive the Clerk's Reports.

109.1 General Report

109.2 Finance Report

110/21-22 Planning Application No: 17/00679/OUT – Land North of London Road, (revised plans)

To consider and agree KPC's response to the revised plans.

- 111/21-22 A12 Chelmsford to A120 widening – Supplementary Consultation**
To consider and agree KPC's response to the consultation.
- 112/21-22 Budget & Precept 2022/23**
To agree and approve the budget and precept amount for the 2022/23 financial year.
- 113/21-22 Fullers Close/Ratcliffe Court**
To consider and agree a way forward with regards to the poor condition of the footpath between Fullers Close and Ratcliffe Court and the un-lit streetlamp in the parking area of Ratcliffe Court.
- 114/21-22 Glebe Road Play Area**
To consider quotation received for the repair of the following and to agree which are to be progressed initially:
- Gate £220
 - Litter bin £188
 - Chain link fence £785
 - Swing surfacing £3,150
 - Legs to multi-play £970
 - Rotating chairs £975
 - Springers & Seesaw £165
- 115/21-22 Grant Request – Feering & Kelvedon Wildlife Group**
To consider the request for a grant of £248.32 towards supporting a mail drop to households in Spring 2022 for the Hedgehog Connected project.
- 116/21-22 Grant Request – Kelvedon & Feering Rugby Union Football Club**
To consider the request for a grant (amount not specified) funds to enable the club to purchase portable lighting (estimated cost of £2-2,500) to allow training to continue during winter months.
- 117/21-22 Grant Request – Kelvedon & Feering Scout Group**
To consider the request for a grant of £250 to assist with the purchase of insulation materials for the scout hut.
- 118/21-22 Grant Request – Feering Good Companions**
To consider the request for a grant of £250 to assist with the hiring of a monthly minibus to transport members to meetings.
- 119/21-22 ECC – Grant**
ECC have made up to £3,000 available to Kelvedon Parish Council to use towards a local scheme. Request for grant funding to be submitted by end of February 2022. Council to consider possible schemes and forward suggestions to ECC Cllr P Thorogood for confirmation.
- 120/21-22 Kingfisher Way – Community Orchard**
To consider and agree one of the following quotations for phase 2 of the planned community orchard to include:
Installation of flowing pathway, creation of circle blocked paved feature, to create raised mounds, to install log steppingstones, installation of french drain, erection of six tree beds and removal of all waste.
- 120.1 DRH Landscapes**
£17,575 + vat
- 120.2 ECS Paving & Landscapes**
Quote to be reported at meeting if received.

120.3 Fosters

Quote to be reported at meeting if received.

121/21-22 Annual Parish Assembly 2022

To note and agree the revised provisional date of Thursday 28 April 2022.

122/21-22 Kelvedon Community Festival 2022

To consider the request from the Festival Committee to use the recreation ground on Saturday 16 July 2022 for a slightly scaled down version with a slightly earlier finishing time and to consider the committee's request for a contribution to the cost of waste disposal as in previous years.

123/21-22 Payments

To agree the following payments to be made (any additional payments will be circulated prior to the meeting):

Method	Payee	Purpose	£
DD	Eon	Pavilion electricity October 2021	15.16
DD	Apogee	Colour photocopying charges	8.33
DD	Utility Warehouse	Office landline & broadband November 21	46.70
SO	Julia Mackay Properties	Office rental December 2021	666.67
DD	Wave	Allotment water charges December 2021	49.00
Online	Julia Mackay Properties	Re-charge of office utilities	27.17
Online	Rio IT Ltd	Office IT Managed Workstations & backup	76.09
Online	Foster Contracting Ltd	Repairs to potholes - The Chase	2,208.00
Online	EALC	Budget & Precept Course - Cllr Hooper	84.00
Online	EALC	Budget & Precept Course - Cllr Jayatillake	84.00
Online	N J Landscape Design	Reimbursement for silver birch tree - Kingfisher	255.29
Online	N J Landscape Design	Reimbursement for 5 no. orchard trees Kingfisher	122.50
Online	Play Inspection Company	Operational Inspection reports Glebe & Rec grd	240.00
Online	The Kelvedon Institute	Electricity for car park & cctv	65.50
Online	S & P Services	Litter picking and grounds maintenance	1,770.00
Online	D W Maintenance	Grounds Maintenance Rec grd hedge	210.00
Online	The Kelvedon Institute	Hire of small hall for Finance Committee 23/11	22.00
Online	Whiffin & Co Ltd	Payroll processing charge Mth 09	48.00
Online	HMRC	Tax & Ni Mth Mth 08	211.85
Online	Essex Pension Fund	Pension ees, ers & admin Mth 08	566.36
DD	Lloyds Bank	Corporate card charges & office expenses	87.08
DD	Public Works Loan Board	High St car park loan repayment December	7,801.33
Online	Staff	Staff salaries mth 09	1295.93

124/21-22 Payments made Between Meetings

None made.

125/21-22 Receipts

To note monies received since the previous meeting:

Payee	Date	£
Allotment rentals various	Various	96.00
Feering Falcons - elect h'rd play area lgts	09.11.21	24.00

126/21-22 Exclusion of the Public and Press

To resolve to exclude the public and press under the Public Bodies (Admission to meetings) Act 1960 from items 102/21-22 and 103/21-22 to enable the Parish Council to consider confidential property and structural matters.

127/21-22 High Street Car Park

To discuss and progress future charging arrangements.

128/21-22 Committee Membership, Council representatives & Working Parties

To review and agree previously circulated draft list.